

Please read and fill out all information on both sides of this application and payment for all fees connected with your use of the barbecue area. A completed permit with reservation confirmation will be provided via email. Do not assume an application has been approved until you receive a reservation confirmation. If your requested dates are not available, the reservations office will contact you. All reservations must be made at least **four (4)** days prior to the event. The barbecue season runs from April through October.

Barbecue reservations for Cuesta and Rengstorff Parks are available to both Mountain View residents, Mountain View based non-profit organizations, and non-residents, including businesses and organizations. Mountain View residents, businesses, and non-profit organizations may make reservations up to one year in advance. Non-residents, businesses, and organizations may make reservations up to 30 days in advance. To reserve an area on behalf of a Mountain View company or organization, you must provide a letter on the company's or organization's letterhead granting you permission to act as their delegate. Mountain View based non-profit organizations must provide a 501c3 Determination Letter to qualify for non-profit rates.

Applicant Contact Information

First Name: _____ Last Name: _____ Birthdate: _____

Home Address: _____ City: _____ Zip Code: _____

Email Address: _____ Primary Phone: _____

Please complete organization information in addition to personal information if renting on behalf of an organization/business:

Organization/Business: _____

Organization/Business Address: _____ City: _____ Zip Code: _____

Is the organization/business a registered 501(c) nonprofit? Yes No Tax ID No.: _____

Reservation Details

Large Group Areas	Family Tables
<p>Please check ALL large group areas you wish to reserve.</p> <p>Cuesta Park: <input type="checkbox"/> Section 1 <input type="checkbox"/> Section 2 (max. 200 people) <input type="checkbox"/> Section 3 <input type="checkbox"/> Section 4</p> <p>Rengstorff Park: <input type="checkbox"/> Brown <input type="checkbox"/> Red <input type="checkbox"/> Yellow (max. 250 people) <input type="checkbox"/> Green <input type="checkbox"/> White</p> <p>Each area has a maximum occupancy of 50 people and six to eight tables with a commercial-size barbecue. Beer and wine are only allowed with purchase of an Alcohol Permit (no hard liquor allowed).</p>	<p>Please indicate ALL family tables you wish to reserve.</p> <p>Cuesta Park: _____ (Tables 10-16)</p> <p>Rengstorff Park: _____ (Tables 1-18)</p> <p>Each area has a maximum occupancy of eight people with one table and one grill. Each party can reserve a maximum of two family tables. No alcohol is allowed in the family table area.</p>
Reservation Date and Time	Required Questions
<p>Date of Event: _____</p> <p>Alternate Date: _____</p> <p>Please select the time you wish to reserve from options below:</p> <p><input type="checkbox"/> Group Area, Full Day (9:00 a.m. to sunset)</p> <p><input type="checkbox"/> Family Table (full day only)</p>	<p>Is your event going to be catered? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Will beer or wine be served (large group areas only)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Will you be having an air jumper? * <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Will you be bringing a commercial barbecue? * <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>* All group areas in requested park must be reserved to be approved for air jumpers and/or commercial barbecues. All Recreation Division guidelines must be followed.</p>

Reservation Fees

	No. of Spaces	Price per Space	Totals
Full-Day Large Group Areas (M.V Residents)		x \$ 106	= \$
Full-Day Large Group Areas (M.V. Non-Profit Organizations)		x \$ 53	= \$
Full-Day Large Group Areas (Non-Residents)		x \$ 133	= \$
Number of Family Tables (M.V Residents & M.V. Non-Profit Organizations)		x \$ 15	= \$
Number of Family Tables (Non-Residents)		x \$ 19	= \$
Alcohol Permit (Large Group Areas Only)		x \$ 48	= \$
Total Amount Due			\$

Payment

Payment is due in full at time of reservation.

Credit Card (VISA, MasterCard, Amex, Discover) Check (payable to "City of Mountain View") Cash (do not mail cash)
Credit Card No.: _____ Exp. Date: _____ CCV: _____
Name as it appears on card: _____ Cardholder Signature: _____

Please complete if payer's information if different from applicant:

First Name: _____ Last Name: _____
Home Address: _____ City: _____ Zip Code: _____
Email Address: _____ Primary Phone: _____

Barbecue Reservation Rules and Regulations

ALL CITY PARKS OFFICIALLY CLOSE ONE-HALF HOUR AFTER SUNSET (City Code Section 38.15a)

Personnel in charge of facilities will enforce all regulations necessary to govern facility use and to protect the safety, rights, and privileges of all users. Groups using facilities must conform to all use policies established by the City. If you have an urgent matter on the day of your reservation and the park rangers are not present, please contact the Recreation Division during business hours (Monday through Friday, 8:30 a.m. to 5:00 p.m.) at 650-903-6331 or, if it is after business hours, please contact the Mountain View Police Department nonemergency hotline at 650-903-6395.

1. Rangers will be available for check-in every 30 minutes beginning at 9:00 a.m. If the group does not check in with a ranger by 5:00 p.m., the reservation will be forfeited.
2. All applicants must be at least 18 years of age or older (21 if alcohol is being served).
3. Alcohol permits must be purchased in advance. Alcohol permits cannot be purchased for day-of reservations.
4. Fees for family picnic site reservations and alcohol permit fees are nonrefundable. Cancellations require a 10-business day advance notice and are subject to a \$22 processing fee. Cancellations and requested changes to the original contract must be made in writing or in person and can only be made by the person who is named on the contract. Any amendment/charge to your contract after it is finalized and paid is subject to a \$10 amendment fee.
5. Damage to buildings or property in park areas is malicious mischief and persons guilty of such will be prosecuted to the full extent of the law (Section 595, State Penal Code). YOU WILL BE HELD RESPONSIBLE FOR ANY DAMAGE INCURRED BY YOU OR A MEMBER OF YOUR GROUP WHILE ON CITY GROUNDS.
6. The City of Mountain View will not be held responsible for accidents or loss of individual property.
7. Any gatherings considered dangerous, a disturbance of the peace, or endangering public property is subject to closure or cancellation.
8. Consumption of Alcoholic Beverages: Beer and wine only; limited to the large group barbecue areas at Cuesta and Rengstorff Parks; months of April through October; reservation, permit, and payment of fees required (48-hour advance notice required).
9. Smoking is prohibited in any picnic area in a City park where picnic tables are located and designed, established, or regularly used for consuming food or drink. In addition, a buffer zone of 25' extends from all "picnic areas" (City Code Section 21.49).
10. Use of portable equipment (portable barbecues, propane, tents, dunk tanks, etc.) is PROHIBITED in all parks. EZ-UP shade structures no larger than 12'x12' that do not have walls/sides are permitted and are limited to one per table. You may add up to one table and eight chairs per table reserved in the family area.
11. Air jumpers and commercial-size barbecues are allowed in Cuesta and Rengstorff Parks in the large group sections provided all of the sections in the large group areas are reserved with a full-day reservation by the applicant and use is indicated on the permit. Please be aware that space is limited when using both an air jumper and a commercial-sized barbecue. Please plan accordingly.
12. Radios with a power output not exceeding 25 watts are permitted. No DJs or amplified performances are permitted.
13. At no time are motor vehicles, trailers, or recreational vehicles permitted in park areas (City Code Section 38.1).
14. With a minimum of 10 business days' notice, reservations may be canceled by the Recreation Division if the facility is needed for City business or Recreation Division activities. No refunds will be given for inclement weather.
15. The applicant must be present during the event and carry proof of reservation on the day of the event.
16. You may use masking tape on picnic tables. However, you may not use staples, tacks, nails, or screws to affix any decoration or signs to any tables, trees, fences, or posts throughout the park.
17. If excessive litter is left in the barbecue area, additional fees will be charged. Unpaid fees will apply to future rentals.
18. The activities listed in City Code Section 38.13b are prohibited. A detailed copy of Section 38.13b can be requested by the applicant.
19. Barbecue permits are nontransferable between user groups.
20. Petting zoos, ponies, dunk tanks, and tents are not allowed in the park.

It is distinctly understood and agreed that the applicant person and organization assume all risks for loss, damage, liability injury, cost, or expense that may arise during or be caused in any way by such use or occupancy of the facilities of the City of Mountain View. The applicant person and organization will save and hold the City of Mountain View and/or their employees free and harmless from any loss, including attorneys' fees, claims, and liability or damages and/or injuries to persons and property that in any way may be caused by applicant's use or occupancy of said facilities.

I HAVE READ AND UNDERSTAND THE RULES GOVERNING THE USE OF FACILITIES AND AGREE TO ABIDE BY THEM. I ALSO UNDERSTAND THAT IF I FAIL TO OBSERVE THE REGULATIONS, I MAY BE DENIED FUTURE USE OF THE FACILITIES.

BY SIGNING BELOW, I AGREE TO ALL TERMS OUTLINED HEREIN PENDING APPROVAL OF THIS SIGNED APPLICATION.

Signature: _____ Date: _____

Mail completed forms to: City of Mountain View, Recreation Division OR Email completed forms to:
Attn: Facility Reservations recreservations@mountainview.gov
P.O. Box 7540
Mountain View, CA 94039-7540