



Foundation Only Permit

Submittal Requirements:

Section **106.3.3 of the Appendix Chapter 1 of the California Building Code (adopted as the administrative provisions for the City of Mountain View)** allows for issuance of phased permits for portions of a structure. The intent is to allow a large project to be built in phases since the review process for these projects normally takes longer. Therefore, the request for Foundation Only Permit will only be considered on a case-by-case basis for large multifamily and commercial buildings. In addition to the Foundation only submittal, a complete building permit application with the associated sets of **plans and construction documents for the entire building shall be submitted to the Building Division for concurrent review**. Separate plan check numbers will be issued for tracking the progress of each phase of the review. **The Foundation Only submittal shall include the following:**

1. A statement of scope of work on the cover sheet of the plans, clearly specifying the work to be included in the construction. (e.g. foundation, basement walls, ground floor slab, etc.)
2. Accompanying calculations for the foundation only portion, including any shoring design.
3. A Foundation or ground floor slab plan showing the assumed superstructure loads at the applicable location used for the design of the foundation only portion.
4. Six (6) sets of plans including a site plan, grading and shoring plans, and first floor plan with a note identifying it as “for reference only”. **(Other sheets of the drawings not related to the scope of work should be excluded from the set)**
5. A completed “Request for Foundation Only Permit” form (attached)

The following clearances are required, **as applicable**, prior to the issuance of the Foundation Only permit:

- Planning Division
- Building Division
- Environmental Safety
- Public Works Department
- Completed special inspection and structural observation forms
- Fire Department (site access details)
- Soil engineer stamp of approval on shoring plans
- CAL/OSHA permit



Community Development Department • Building Inspection Division
500 Castro Street • Post Office Box 7540 • Mountain View, California 94039-7540 • (650)903-6313 • FAX (650)903-6474

Request for Foundation Only Permit

It is requested that a Foundation Only Permit be issued at this time, authorizing construction of foundation for the proposed building to be located at: _____
Plans for this building are on file in the Building Division under plan check No: _____

If the requested permit is issued, it is understood and acknowledged that:

1. The plans for the entire building have not, at this time, been approved for compliance with applicable State and City of Mountain View laws. No work will be performed under this permit other than described in the scope of work statement on the cover sheet of the drawings.
2. If, as a result of the plan check for the remainder of the building, it is subsequently determined that the scope of work permitted is not adequate, we shall assume full responsibility and all risk of loss which may result due to any required changes. We agree that the building shall conform to the approved final plans as amended, without regard to the stage of construction.
3. The undersigned proceed at their own risk without assurance by the City that a permit for the entire building will be granted.

OWNER Name _____
 Company _____
 Address _____
 Signature _____

Architect/Engineer Name _____
 Company _____
 Address _____
 Signature _____

Contractor
 Name _____
 Company _____
 Address _____
 Signature _____

Date: _____