



**This is not a rent decrease.** Landlord(s)/Property Owner(s) will receive written notification of a public hearing that will be held for this Petition, and have the right to appear and be heard at these hearings.

**NOTICE OF SUBMISSION AND PROOF OF SERVICE TO LANDLORD OF PETITION REQUESTING DOWNWARD ADJUSTMENT OF RENT AS DEFINED BY THE COMMUNITY STABILIZATION AND FAIR RENT ACT (CSFRA)**

**To Landlord/Owner/Agent**

**Landlord Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

This is to notify you that a petition has been submitted requesting a downward adjustment of the rent for my rental unit pursuant to the City of Mountain View Community Stabilization and Fair Rent Act (“CSFRA”). **A copy of the petition is attached to this Notice. To review the complete and redacted Petition Packet, including evidentiary documentation, please contact the Mountain View Rental Housing Helpline.**

The submitted petition is based on the following reasons:

*(Check each box that applies; a separate petition form is required for each checked box.)*

- Unlawful rent pursuant to the CSFRA
- Failure to maintain habitable premises and/or has decrease in housing services or maintenance
- Undue tenant hardship

**You are entitled to participate in all stages of this process and to have representation if you wish.**

You also have the right to file a Response Notice. A copy of the Response Notice is attached. For more details about the petition process, please visit [www.mountainview.gov/rentstabilization](http://www.mountainview.gov/rentstabilization). Once the attached petition is accepted for filing by the Rental Housing Committee’s designated administrator, the process for deciding the petition will begin.

For help please call the Mountain View Rental Housing Helpline at (650) 282-2514 or email [CSFRA@housing.org](mailto:CSFRA@housing.org) or visit the walk-in office hours in City Hall on Thursdays from 12 – 2pm.

**Tenant**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

Unit Number: \_\_\_\_\_

Este formulario está disponible en español y mandarín. | 此表格有西班牙语和中文版本



Tenant's Proof of Service of Petition Packet

I declare that I am over eighteen years of age, and that I served one copy of the attached petition on the affected landlord listed above by:

Personal Service

Delivering the documents in person on the \_\_\_ day of \_\_\_, 20\_\_\_, at the address(es) or location(s) above to the following individual(s).

(Print name and address of each party served.)

Three horizontal lines for providing details for personal service.

Mail

Placing the documents, enclosed in a sealed envelope with First-Class Postage fully paid, into a U.S. Postal Service Mailbox on the \_\_\_ day of \_\_\_, 20\_\_\_, addressed as follows to the following individual(s).

(Print name and address as shown on envelope of each party served.)

Three horizontal lines for providing details for mail service.

Email

Emailing the documents on the \_\_\_ day of \_\_\_, 20\_\_\_ at the email address(es) as follows to the following individual(s). Email is the normal mode of communication with landlord(s).

(Print name and email address of each party served.)

Three horizontal lines for providing details for email service.

I declare under penalty of perjury that the foregoing is true and correct:

Executed on this \_\_\_ day of \_\_\_, 20\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_



COMMUNITY STABILIZATION AND FAIR RENT ACT (CSFRA)
TENANT PETITION RESPONSE NOTICE

Person Responding to Petition Information

Name: Phone: ( )

Mailing Address:

Email:

I hereby file a Response to the following Petition:

Petition Case Number:

For the following Property Address, including Unit Number(s), if applicable:

(Street Number) (Street Name) (Unit Number)

Name of Petitioner:

I am:

- A tenant affected by this petition.
A landlord affected by this petition.
Another party affected by the petition for the following reasons:

I want the Rental Housing Committee to know:

Signature:

Print Name:

Date:

This form is a Public Record and subject to the California Public Records Act (Government Code Section 6250, et seq.).



COMMUNITY STABILIZATION AND FAIR RENT ACT (CSFRA)
TENANT PETITION C: UNDUE TENANT HARDSHIP
LANDLORD RESPONSE NOTICE

Person Responding to Petition Information

Name: Phone: ( )
Mailing Address:
Email:

I hereby file a Response to the following Petition:

Petition Case Number:

For the following Property Address, include applicable Unit Number:

(Street Number) (Street Name) (Unit Number)

Name of Petitioner:

As the landlord potentially affected by the Petition stated above, I would like to:

(Check each box that applies)

- Request a Hearing before a Hearing Officer to either contest the alleged hardship eligibility of the Tenant household or propose an alternate means of relief.
File a Petition for Upward Adjustment of Rent in accordance with CSFRA Section 1709(a).
Withdraw the proposed Rent increase.
Elect not to challenge the Petition and await the Decision on the Hearing Officer.

I want the Rental Housing Committee to know:

Signature:
Print Name:
Date:

This form is a Public Record and subject to the California Public Records Act (Government Code Section 6250, et seq.).