



THE BEAT

AFTER SCHOOL PROGRAM

REGISTRATION FORM

Graham Middle School, 1175 Castro Street Mountain View, CA 94040
ROOM 40

Please complete the following form and return to
 the Beat Staff in Room 40 or the Graham Middle School Office.

| Participant's Name (First and Last) | Birthdate (MM/DD/YY) | Sex (M/F) | Grade |
|-------------------------------------|----------------------|-----------|-------|
| | | | |

PARENT OR LEGAL GUARDIAN (FIRST & LAST): _____

PARENT EMAIL ADDRESS: _____

HOME ADDRESS: _____ CITY: _____ ZIP CODE: _____

HOME PHONE: (____) _____ WORK: (____) _____ CELL: (____) _____

EMERGENCY INFORMATION

PERSON(S) TO CONTACT IN CASE OF EMERGENCY OTHER THAN THE PARENT/GUARDIAN LISTED ABOVE:

NAME _____ RELATIONSHIP _____ PHONE: _____

NAME _____ RELATIONSHIP _____ PHONE: _____

ARE THE ABOVE NAMED AUTHORIZED TO PICK UP YOUR CHILD FROM THE BEAT PROGRAM? Yes _____ No _____

****THE BEAT STAFF CANNOT ADMINISTER ANY MEDICATION TO PARTICIPANTS.****

IS THE PARTICIPANT TAKING OR ON ANY MEDICATION: No _____ Yes _____

If yes, please list: _____

DOES THE PARTICIPANT HAVE ANY KNOWN ALLERGIES: No _____ Yes _____

If yes, please list: _____

PLEASE LIST ANY SPECIAL NEEDS, HEALTH CONCERNS OR SUGGESTIONS TO ASSIST STAFF WITH YOUR CHILD:

SIGN-OUT PERMISSION:

If you allow your child to sign out on their own each day for reasons of walking/riding home or after school sports, please sign the following. **As a reminder, participants may not sign out until 5:45 pm each day. Please see our Stay and Play policy for more info.** I allow my child to sign out from THE BEAT on their down.

(Parent Signature) _____

WAIVER AND RELEASE: In consideration of participation in a class or activity offered by the Recreation Division of the City of Mountain View, I, the below signed, agree to indemnify and hold the City of Mountain View harmless and hereby waive, release, and discharge any and all claims of loss or damage, death, personal injury or property damage which I may have or which hereinafter may accrue to me against the City of Mountain View, its City Council, employees, agents and volunteers for any liability arising out of, or connected in any way with, my participation in this class or activity, even though that liability may arise out of negligence or carelessness on the part of the person or entities mentioned above. I understand that accidents and injuries can arise from participation in this class or activity, knowing the risks, nevertheless, I hereby agree to assume those risks on behalf of myself, my heirs and assigns and to release and hold harmless all of the persons or entities mentioned above (through negligence or carelessness) might otherwise be liable to me (or my heirs or assigns) for damages. It is further understood and agreed that this waiver, release and assumption of risks has been freely entered into and is to be binding on me and on my heirs and assigns. I have read and agree to the registration and program policies. Further, I agree and grant the City of Mountain View permission to use my and/or child's photograph or likeness, or that of a pet or personal property, for promotional use in any City-related media. By my signature below, I acknowledge that I have read this document and understand its contents.

Parent/Legal Guardian Signature _____ Date _____



THE BEAT

PROGRAM GUIDELINES

CONTRACT

In addition to the normal school day rules, all participants will be expected to comply with the following guidelines:

Safety:

- Check in with a leader when you arrive to program and sign in by 3:05 pm.
- If you arrive later than 3:05 pm, make sure you bring a note from your teacher/instructor/coach.
- Ensure that your parent signs you out each day or that you sign out yourself if you have been given permission by your parent. You may only sign out once per day – ins and outs are not allowed.
- You may not sign out early and wait for your ride in front of the school. Once you sign out, you must leave Graham immediately, and may not linger around the school campus.
- Stay with the group. You should be able to see the leaders and they should be able to see you at all times.
- Do not climb trees, tables or on the leaders; throw sticks, rocks, sand or tan bark.
- Bike riding/skateboarding or In-line skating is not allowed during the program.
- Bullying others will not be tolerated.
- Fighting and play fighting will not be tolerated. Talk it out or get a leader.

Respect:

- Respect and listen to all BEAT staff.
- Profanity and put-downs will not be tolerated.
- Respect other people's belongings.
- Respect the Recreation equipment and room.
- Respect the locations that we visit and follow any other site rules.

Responsibility:

- Give your best effort to participate in all activities being offered.
- Be positive and encourage your peers to have as much fun as you are!
- Clean up after yourself.
- Ask a leader when you need to use the restroom.
- Do not bring valuables to The BEAT.
- Follow the Stay and Play policy (staying at program until 5:45 pm each day).

Behavior Violation Forms will be issued to participants who do not comply with the guidelines listed above. The participant cannot return to the program until we receive a signed copy of a behavior violation form. If the participant receives three (3) behavior violations in the school year for behavioral issues, the participant will be removed from the program.

I, _____, agree to follow the guidelines outlined above. I understand that failure to comply with these rules will result in disciplinary action which can include sitting out from activities, meeting with parents/guardians or school administration, suspension from the program day or event, and/or being dismissed entirely from the program.

PARTICIPANT SIGNATURE: _____

DATE: _____

PARENT SIGNATURE: _____

DATE: _____



THE BEAT

IMPORTANT INFORMATION

The BEAT is a free after school program available to Graham Middle School students. The BEAT provides a safe environment where teens are supported academically and engaged with a variety of recreational and social activities. The program is led by trained Recreation Staff.

When and Where does The BEAT take place?

Tuesday, August 20, 2019– Friday, May 29, 2020
Regular Days: 3:00-6:00 pm
Minimum Days: 12:30- 6:00 pm
Room 40

For more information, please contact
Daisy Pagayon, Recreation Coordinator,
at (650) 903-6445.

Who is eligible to participate in The BEAT?

All students (6th-8th grade) attending Graham Middle School are eligible to participate in the after school program.

Checking In:

In order for your teen to participate, he/she must check-in promptly after the school bell rings. If your teen arrives after 3:05 p.m., a note from a teacher or coach must be presented to staff to enter the program. By 3:05 pm, participants should be checked into program.

Stay and Play Policy:

The BEAT's Stay and Play policy requires that once a participant signs into program, they may not sign out until 5:45 pm. Staying until 5:45 pm allows for participants to receive the full benefit of the program. If a participant needs to leave early for appointments, sports, etc., the parent must communicate with a staff member directly. Participants who check themselves out must immediately head home, and may not linger on the Graham School campus. **Participants who do not abide by this policy will be removed from the program.** *For the safety of participants who walk or bike home, during daylight savings (November-March), participants who are able to sign themselves out may do so at 5:00 p.m.*

Pick-Up:

The BEAT operates from the time school is released until 6:00 pm, and pick-up takes place in between 5:45-6:00 pm. It is your responsibility and obligation to ensure that your teen is picked up **no later than 6:00 pm**. Parents must check in with a staff member and sign out their teen on the roster. As a reminder, parents may elect for their teen to sign out on their own, however, the participant may not sign out until 5:45 pm (See the Stay and Play policy).

Late Pick-up Policy:

Parents/Guardians who arrive late to pick up their teen(s) from any Recreation program will pay a fee of \$6.00 per 15 minutes and the parent/guardian will receive a late pick-up form. Three late pick-up forms in a trimester will be allowed, and up on the fourth, the student will be removed of the program. Please ensure that you plan accordingly so that you will arrive on-time to pick up your teen(s). If you are allowing your child to walk, bike or skate home, they must leave the school campus as soon as program ends. **Participants are NOT allowed to wait outside for their ride.** It is the parent's/guardian's and teen's responsibility to ensure that everyone knows and understands all rules, regulations, and standards.

Behavior Guidelines:

The BEAT has guidelines that all participants must abide by to stay in the program. A behavior contract must be signed by both the participant and parent prior to the teen attending program. Please review the attached guidelines sheet with your teen, sign, and turn into a staff member. If your teen does not comply with the program rules/guidelines, you will be notified and a behavior violation may be issued. Participants who receive three behavior violations within the year will be removed from the after school program for the remainder of the school year.

All behavior violations and late pick-up forms must be signed and returned (with money if applicable) by the next day after the violation is issued. Your child may not return back to The BEAT unless the required materials are returned to staff.

PLEASE NOTE:

Students may not attend program until the Registration Form and Behavior Contract are completed and turned in. Once the forms are turned in, assume that your teen will be added to the roster and will be ready to attend the program. If staff have questions regarding your teen's registration in the program, they may contact you.