

## NOTICE OF EXCLUSIVE AGREEMENT FOR HAULING To Contractors and Property Owners

Now that you have applied for a building, remodeling, or demolition permit, we want to help you avoid costly mistakes and code violations with roll-off box companies.

These requirements apply to recycling or disposal of construction and demolition wastes at all residential, commercial and industrial properties in Mountain View.

Like many cities in the Bay Area, the City of Mountain View has an exclusive agreement with a roll-off box hauler at rates set by the City. Recology Mountain View is the City's exclusive hauler and transports recycling and debris boxes to our SMaRT Station, which achieve a 78% diversion rate.



The City requires Recology to be properly licensed, carry a performance bond and insurance in amounts set by the City. In return for this exclusive arrangement, Recology pays a fee to the City, which revenue is then used to help offset utility billing costs and paving repairs to streets. This revenue is lost whenever non-franchised haulers are used. Using other roll-off box haulers is also a violation of Mountain View Municipal Code.

The City also has an exclusive contract with the SMaRT Station® and Kirby Canyon Landfill for recycling and disposal. This arrangement ensures debris boxes are recycled to the extent possible, and the City receives AB939 fees on any materials not recycled. This revenue is lost when non-franchised haulers take materials to landfills in other counties and ultimately affects resident's and businesses trash rates.

**Violation.** Using any hauler for recycling or disposal except for Recology violates City Code (16.13, 16.17). If your project uses a roll-off box for recycling or disposal, you must use Recology. A "Stop Use Notice" may be placed on the box and a code enforcement citation issued to the illegal hauler.

**Exceptions.** No other hauler may provide debris or recycling roll-off box service except as below:

- (1) Construction and demolition debris or recycling generated by a state-licensed contractor and hauled by said contractor as an incidental part of total services, e.g. roofer. Such materials shall be transported in vehicles and containers owned or leased by said contractor and driven by its employees. Contractor shall not use any subcontractor, affiliated company, or third party unless it meets the conditions in (2) below.
- (2) Recycling hauler who provides all services *at no charge; keeps materials source-separated* (e.g. a box of metal or box of wood); *and* has both a City franchise and business license.

**No roll-off box may be placed on the street.** Only Recology may place boxes on the street, provided the owner obtains an encroachment permit from Public Works, Land Development (650) 903-6311.

**To order roll-off boxes from Recology,** contact (650) 967-3034 or [ContactUsRMV@recology.com](mailto:ContactUsRMV@recology.com). Boxes come in a variety of sizes and include seven days free rental. Since all debris boxes are recycled at the SMaRT Station, no recycling boxes are needed. However, roll-off boxes for dirt, yard trimmings or cardboard are available at a discounted rate.

The City has previously notified other debris box haulers of these requirements so that you may be in a better position to resolve conflicts with the contractors you hire in your favor.



January 2, 2017

To Whom It May Concern:

The Sunnyvale Materials Recovery and Transfer Station (SMaRT Station<sup>®</sup>) is a large volume materials recovery facility and transfer station serving the cities of Mountain View, Palo Alto, and Sunnyvale. SMaRT Station operations include: 1) Recovery of recyclable materials from the mixed municipal solid waste delivered by franchised collectors and self-haul customers; 2) processing of source-separated recyclable materials collected through programs in the Cities of Mountain View and Sunnyvale; 3) processing of yard trimmings and wood waste for use as compost feedstock and fuel for biomass cogeneration, and 4) transfer of non-recyclable residue to a regional landfill.

Materials recovered at the SMaRT Station for recycling include but are not limited to:

Aluminum	Clean Soil and fines
Corrugated Cardboard	Scrap Metal
Container Glass	Concrete and Asphalt
HDPE & PET Plastic	Green Materials
Paper	Untreated Wood
Mixed Rigid Plastic	Drywall
Carpet	Brick

The method for recording and calculating waste diversion at the SMaRT Station is established by the City of Sunnyvale. The City of Sunnyvale has calculated the overall landfill diversion rate for construction and demolition materials received at the SMaRT Station at 78% for 2016 and 2017 to date.

A handwritten signature in green ink that reads "Debi Sargent".

Debi Sargent  
Solid Waste Contract Administrator  
City of Sunnyvale  
P.O. Box 3707  
Sunnyvale, CA 94088-3707  
Phone: 408-730-7673

ADDRESS ALL MAIL TO: P.O. BOX 3707 SUNNYVALE, CALIFORNIA 94088-3707  
TDD (408) 730-7500

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# Construction and Demolition Waste Tracking & Diversion Requirements

Construction and demolition (C&D) debris comprises a significant portion of the waste stream that can be diverted from the landfill, thereby conserving resources, protecting our environment, and extending landfill life. Both the State and City have laws in place to keep nonhazardous construction or demolition debris out of the landfills.

## WHAT ARE THE REQUIREMENTS?

If your building project is subject to the Green Building Code (ask Building Division), you must recycle and/or salvage for reuse a minimum of **65 percent** of nonhazardous construction and demolition waste.

If you have a demolition-only project of 5,000 square feet or more, it also requires diversion under the Construction & Demolition Debris Ordinance. This threshold includes *all phases* of a project and *all related projects* taking place on a single or adjoining parcel.

In order to document that minimum diversion requirements have been met, you must create a Waste Management Plan by following the steps below.

## HOW TO TRACK YOUR WASTE

### Step 1: Before You Begin

- Determine how you will manage debris, excess building materials, and salvage materials. Before contracting with any debris or recycling roll-off box hauler, please review the sidebar about the City's Exclusive Hauler and exceptions.

### Step 2: Submit a Waste Management Plan (WMP)

- Submit a WMP before beginning demolition (even if no permit required) or prior to your building permit approval. There is no fee for this plan. The WMP **must** be submitted using the City's online C&D Waste Tracking System.
- Visit [www.MountainView.WasteTracking.com](http://www.MountainView.WasteTracking.com) to create an account and submit a WMP.

### CITY'S EXCLUSIVE HAULER



**Recology** is the City's exclusive waste hauler. Per City Code, no other roll-off box service/hauler may be used unless:

- A. The materials are self-hauled by a State-licensed contractor, working at the site, who owns and hauls their own box or truck, and the hauling is an incidental part of total services (e.g. roofers, landscapers); or
- B. The materials in the box are sold or donated to a recycling hauler or processor, who does not require payment of any kind for the collection, transportation, transfer or processing; materials are kept source-separated on site (e.g. box of metal, box of drywall); and the hauler has both a City non-exclusive hauling agreement and a business license.

### Step 3: During Your Project

- Educate all contractors, subcontractors, and employees about managing debris on the project site.
- Upload all weight tags and tickets into the online C&D Waste Tracking System for debris sent to salvage, recycling, and disposal facilities.
- Weight tags from all Recology debris and recycling roll-off boxes will be uploaded for you. All boxes are recycled at the SMaRT Station and achieve a greater than 65% diversion rate (currently 78%).



### Step 4: At Project Completion

- Prior to requesting a final inspection, submit the Final Waste Management Plan (**with all weight tags and/or tickets**) using the City's online C&D Waste Tracking System. This plan will show how the diversion requirements were met.

### What Happens If I Don't Submit the Final Waste Management Plan?

You will not receive a final building inspection. In addition, failure to submit a WMP or to meet diversion requirements may result in civil, criminal, or administrative penalties.

### Where Can I Get Assistance?

If you need assistance, please contact the appropriate division below.

Building Division (Green Building Code)  
(650) 903-6313 • [mountainview.gov/building](http://mountainview.gov/building)

Land Development (Street Encroachment Permits)  
(650) 903-6311 • [mountainview.gov/landdevelopment](http://mountainview.gov/landdevelopment)

Planning Division (Enclosure Materials)  
(650) 903-6306 • [mountainview.gov/planning](http://mountainview.gov/planning)

Recycling & Zero Waste  
(Enclosure Guidelines, Waste Tracking System, Exclusive Hauler Requirements)  
(650) 903-6311 • [mountainview.gov/cd](http://mountainview.gov/cd)

Recology (Roll-off boxes, Scheduling Collections)  
(650) 967-3034 • [recology.com/recology-mountain-view](http://recology.com/recology-mountain-view)