CITY HALL
500 CASTRO STREET

City of Mountain View

Agenda

Rental Housing Committee

Committee Members Grunewald, Means, Ramos and Pardo de Zela (alternate), Vice Chair Ortiz, and Chair Honey

Monday, February 12, 2018 | **7:00 PM** | **Council Chambers - 500 Castro St.**

1. CALL TO ORDER

The meeting was called to order at 7:01 p.m.

2. ROLL CALL

Chair Vanessa Honey, Vice Chair Evan Ortiz Committee Members Matthew Grunewald, Tom Means, Emily Ramos, Julian Pardo de Zela (alternate)

3. MINUTES APPROVAL

3.1 **That the Rental Housing Committee approve the minutes for January 22, 2018 RHC Meeting**

Recommendation: Copies of the minutes for the above-noted meeting have been delivered to Committee Members and copies are available at City Hall. If there are no corrections or additions, a motion is in order to approve these minutes.

Attachments: Minutes for January 22, 2018

4. ORAL COMMUNICATIONS FROM THE PUBLIC

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on non-agenda items.

5. PUBLIC HEARING

6. UNFINISHED BUSINESS

7. NEW BUSINESS

7.1 **CSFRA Information Technology System**

Recommendation: That the Rental Housing Committee (RHC) review the RFP technical requirements, related to selection of an IT vendor to develop an Information Technology System to implement the Community Stabilization and Fair Rent Act (CSFRA) effectively and efficiently.

Attachments: Staff Report

7.2 Authorize CSFRA Professional Services by Project Sentinel

Recommendation: That the Rental Housing Committee (RHC) authorize the Program Manager to execute an amendment to the professional services agreement with Project Sentinel for the remainder of the fiscal year.

Attachments:
Staff Report
ATT 1 - Scope of Work Mountain View Rental Housing Helpline Support
ATT 2 - Scope of Work Facilitators for Pre Hearing Conference Settlements
ATT 3 - Scope of Work Hearing Officers for Hearing Process

7.3 Amendments to the Tenant Relocation Assistance Ordinance

Recommendation: To review potential amendments to the City's Tenant Relocation Assistance Ordinance and provide recommendations to the City Council.

Attachments:
Staff Report
ATT 1 - Staff Report: Issues related to the Ellis Act and TRAO dated 12/4/2017
ATT 2 - City Comparison Chart of First Right of Return Benefits
ATT 3 - Ellis Act (Gov. Code §§ 7060 – 7060.7)
ATT 4 - TRAO Ordinance (City Code §§ 36.38 – 36.38.45)

8. COMMISSION/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS

No action will be taken on any questions raised by the Committee at this time.

8.1 Code of Conduct discussion

9. ADJOURNMENT - At 10:33 p.m., Chair Honey adjourned the meeting to the next RHC Meeting to be held on Monday, February 26, 2018 at 6:00 p.m. in the Council Chambers, City Hall, 500 Castro.

AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.

- Questions and comments regarding the agenda may be directed to the RHC at (650) 903-6125 or RHC@mountainview.gov.

- Interested persons may review the agenda and staff reports at the Community Development offices, 500 Castro Street, First Floor; the Friday afternoon before each meeting at 4:30 p.m. or soon thereafter; or online at www.mountainview.gov; and they are available during each Committee meeting.

SPECIAL NOTICE—Reference: Americans with Disabilities Act, 1990

- Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Community Development Department at (650) 903-6306 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format. Also upon request, in advance, an assistive listening device can be made available for use during the meeting.

- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.

SPECIAL NOTICE—Any writings or documents provided to a majority of the RHC regarding any item on this agenda will be made available for public inspection in the Community Development Department, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.

- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.