



**BICYCLE/PEDESTRIAN ADVISORY
COMMITTEE**

AGENDA

REGULAR MEETING – WEDNESDAY, OCTOBER 26, 2016
PLAZA CONFERENCE ROOM AT CITY HALL – 500 CASTRO STREET
6:30 P.M.

1. CALL TO ORDER

- 2. ROLL CALL** – Committee members Bruce England, Marc Roddin, Greg Unangst, Vice Chairperson Theron Tock, and Chairperson Kalyanaraman Shankari.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on nonagenda items.

4. MINUTES APPROVAL

Minutes for the August 31, 2016 and September 28, 2016 meetings have been delivered to Committee members and copies posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

6.1 VEHICLE EMISSIONS REDUCTIONS BASED AT SCHOOLS (VERBS) PROGRAM

Overview:

The Committee will hear a presentation from Safe Moves and provide input regarding the current VERBS Program (Fiscal Years 2014-15 through 2016-17).

Recommendation:

Provide input regarding the current VERBS Program.

6.2 15 MPH SPEED LIMIT – CITY TRAILS

Overview:

The Committee will receive an update regarding the 15 mile per hour (mph) speed limit on City trails and the completion of the one-year trial period allowing use of electric-assist bicycles, electric scooters, and skateboards.

Recommendation:

Comment on the completion of the one-year trial period allowing use of electric-assist bicycles, electric scooters, and skateboards.

6.3 VALLEY TRANSPORTATION AUTHORITY (VTA) BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC) UPDATE

Overview:

The Committee will receive a report from the City's VTA BPAC representative on the VTA BPAC agenda items.

Recommendation:

Comment on the VTA BPAC agenda items.

6.4 2016-17 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN UPDATE

Overview:

The Committee will review the Fiscal Year 2016-17 Bicycle/Pedestrian Advisory Committee (B/PAC) Work Plan and provide updates on their recent activities.

Recommendation:

Comment on the B/PAC Work Plan.

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS

No action will be taken on any questions raised by the Committee at this time.

7.1 STAFF COMMENTS

7.2 COMMITTEE COMMENTS

8. SET DATE AND TIME FOR NEXT MEETING

Wednesday, November 30, 2016 B/PAC Meeting at 6:30 p.m.

9. CALENDAR

Wednesday, January 25, 2017 B/PAC Meeting

10. ADJOURNMENT

HK/7/PWK
915-10-26-16A-E

AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to the Public Works Department at 650-903-6311.
- Interested persons may review the agenda and staff reports at <http://laserfiche.mountainview.gov/Weblink/Browse.aspx?startid=28815> and the Public Works Department counter beginning at 5:00 p.m. the Friday evening before each regular meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE – Reference: Americans with Disabilities Act, 1990**
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Public Works Department at 650-903-6311 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE –** Any writings or documents provided to a majority of the Bicycle/Pedestrian Advisory Committee regarding any item on this agenda will be made available for public inspection in the Public Works Department, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the “Oral Communications” part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.



MINUTES

SPECIAL MEETING - WEDNESDAY, SEPTEMBER 28, 2016
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

JOINT MEETING OF THE BICYCLE/PEDESTRIAN ADVISORY COMMITTEE AND SENIOR ADVISORY COMMITTEE

1. CALL TO ORDER

Chairperson Shankari called the meeting to order at 6:30 p.m.

2. ROLL CALL

Members Present: Committee members Bruce England, Marc Roddin, Greg Unangst, Vice Chairperson Theron Tock, and Chairperson Kalyanaraman Shankari.

Staff Members Present: Michele Petersen, Recreation Supervisor; Tyler Phillips, Senior Recreation Coordinator; Linda Forsberg, Transportation and Business Manager; and Helen Kim, Transportation Planner.

Public Present: Three (3) members of the public were present.

2A. JOINT MEETING OF THE BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) AND SENIOR ADVISORY COMMITTEE (SAC)

ROLL CALL

Members Present: SAC members Pamela Conlon-Sandhu (arrived at 6:40 p.m.), Mary Moore, Roger Petersen, Vice Chair Elna Tymes, and Chair Jerome Galli.

Member Absent: SAC member Stan Salisbury.

2A.1. MOBILITY DISCUSSION

The B/PAC and SAC discussed the safety and mobility needs and priorities of each Committee's constituencies and the Transportation and Business

Manager and Recreation Supervisor responded to the Committees' questions.

SPEAKING FROM THE FLOOR WITH QUESTIONS, CONCERNS, AND RECOMMENDATIONS

- John Carpenter
- John Scarboro
- Valerie Fenwick

By consensus, the B/PAC and SAC recommended the following:

- Identify a process to collect more data on senior transportation modes (e.g., walking, bicycling, shuttle, carpool, driving, etc.).
- Develop an educational video regarding mobility safety with the Youth Advisory Committee.
- Bike-share programs should include a wide variety of senior-friendly bike options, including tricycles and motorized bicycles.
- Provide opportunities for the City advisory bodies to provide input into the Age-Friendly City Task Force regarding the mobility needs of the advisory bodies' constituencies.
- Seek input from the SAC meeting before the B/PAC's annual review of the Pedestrian Master Plan/Bicycle Transportation Plan.

7:58 3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

- John Scarboro shared updates regarding items covered in the September 7 and September 21, 2016 Environmental Planning Commission meetings.
 - Valerie Fenwick shared updates regarding items covered at the September 22, 2016 Monta Loma/Farley/Rock Street Council Neighborhoods Committee meeting and concerns regarding the Police Department's responses at the September 28, 2016 B/PAC Meeting.
4. **MINUTES APPROVAL** – Approval of the August 31, 2016 B/PAC meeting was rescheduled for next meeting.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

8:15 6.1 **VALLEY TRANSPORTATION AUTHORITY (VTA) BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC) UPDATE**

The City's VTA BPAC representative provided updates regarding the VTA BPAC agenda items.

8:25 6.2 **2016-17 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN UPDATE**

The Committee reviewed the Fiscal Year 2016-17 B/PAC Work Plan and provided updates on their recent activities.

7. **COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS**

7.1 **STAFF COMMENTS**

NOTE: Item 7.1 was considered out of agenda order

- There were eight bicycle-/pedestrian-related *Ask Mountain View* cases (four resolved and four open) reported for the past month.
- The Police Department bicycle-/pedestrian-related collisions data for 2016 in Excel format is posted on the City web page.

8:35 7.2 **COMMITTEE COMMENTS**

NOTE: Item 7.2 was considered out of agenda order

- A Committee member shared an update regarding the interviews/recruitment process for the Transportation Planner – Mobility position.
- A Committee member shared information regarding new technologies for bike detection, September 22, 2016 Council Neighborhoods Committee meeting, Art and Wine Festival, Castro Elementary School, and 400 San Antonio Road private development.
- A Committee member shared information regarding the bicycle/pedestrian facilities in Greece and discussions currently under way by

regional agencies, including VTA and Metropolitan Transportation Commission, regarding mode-share data collection/analysis.

8. **SET DATE AND TIME FOR NEXT MEETING**

Wednesday, October 26, 2016 B/PAC Meeting

9. **CALENDAR**

Wednesday, November 30, 2016 B/PAC Meeting

10. **ADJOURNMENT**

The meeting was adjourned at 8:51 p.m.

HK/7/PWK
915-09-28-16mn-E



MINUTES

REGULAR MEETING - WEDNESDAY, AUGUST 31, 2016
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

1. **CALL TO ORDER**

Chairperson Shankari called the meeting to order at 6:30 p.m.

2. **ROLL CALL**

Members Present: Committee members Bruce England, Greg Unangst, Vice Chairperson Theron Tock, and Chairperson Kalyanaraman Shankari.

Member Absent: Committee member Marc Roddin.

Staff Members Present: Nicole Wright, Senior Deputy City Attorney; Saul Jaeger, Police Lieutenant; Linda Forsberg, Transportation and Business Manager; and Helen Kim, Transportation Planner.

Public Present: Five (5) members of the public were present.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

- Valerie Fenwick shared information regarding London's bicycle facilities.
- Jeral Poskey introduced Lucy Tice, Google's Transportation Demand Management Program Manager, and shared updates regarding the company's recently completed/currently under way bicycle facilities and programs.
- Mr. G. S. shared concerns regarding Google bicyclists, including the need for company-provided bicycle safety education/training.

4. **MINUTES APPROVAL**

Motion—M/S Unangst/England—Carried 4-0-1 (Roddin absent)—Approve the minutes of the June 29, 2016 meeting.

5. **UNFINISHED BUSINESS**—None.

6. **NEW BUSINESS**

6:46

6.1 **MOUNTAIN VIEW CITY CODE CHAPTER 19, ARTICLE VI**

The Committee provided the following input regarding proposed revisions to Article VI of Chapter 19 of the Mountain View City Code:

- **New Section—Definitions.**

Adds that unless set forth in this article, the definitions in the California Vehicle Code (CVC) apply. Adds a definition for “transportation device,” which means roller skates (including in-line skates), skateboards, nonmotorized scooters, and electrically motorized boards.

- **Section 19.51—Riding bicycles on sidewalks prohibited.**

Clarifies that bicycle and transportation device riding is prohibited on sidewalks where signed and approved by the City Council and that riding on sidewalks is prohibited along Castro Street and San Antonio Road from Central Expressway to El Camino Real; exempts children under the age of 13 (repeals language addressing bicycle riding on sidewalk located in business districts). Clarifies there are no restrictions for bicycle riding on sidewalk when riding at less than 5 mph or when sidewalk is present only on one side of the road. Sets forth riding requirements, riding at a safe speed, using due care, and yielding to pedestrians.

- **Section 19.52—Method of riding (bicycles) upon roadways.**

Repeals this Code section because the CVC regulates the operation of bicycles on roadways and preempts City Code regulations regarding the operation of bicycles on roadways. The Bicycle/Pedestrian Advisory Committee (B/PAC) recommends adding an exception clause to allow bicycle/transportation device riding on sidewalk in the same direction

as vehicles when the street speed limit is posted at or higher than 35 mph or when sidewalk is present only on one side.

- **Section 19.53 – Number of persons allowed to ride upon bicycles.**

Clarifies the number of persons allowed to ride upon a bicycle on sidewalks and repeals language regarding the public right-of-way because the CVC regulates the operation of bicycles on roadways and preempts City Code regulations regarding the operation of bicycles on roadways.

- **Section 19.54 – Use of roller skates, in-line skates, skateboards, bicycles, and coasters in business districts or any city-owned parking structures.**

Clarifies that bicycle and transportation device riding is prohibited in City-owned parking structures.

- **Section 19.55 – Use of coasters, roller skates, etc., on roadways.**

Revised to regulate only transportation devices consistent with the CVC.

- **Section 19.56 – Authority to seize and hold bicycles, etc.**

Clarifies procedures for seizing bicycles, including requiring a second citation within a one-year period, and a notice and opportunity to request a hearing.

- **Section 19.57 – Bicycle parking spaces.**

Clarifies requirements for parking bicycles on sidewalks by continuing to prohibit bicycle parking on sidewalks except in bicycle racks or lockers or areas designated for bicycle parking so that pedestrian/ADA access is maintained at all times and since sidewalks are designed for pedestrians and not structures or objects unless approved through the City's encroachment process. The B/PAC recommends a broader allowance of bicycles/transportation devices to park on the sidewalk as long as pedestrian/ADA access is not impeded.

SPEAKING FROM THE FLOOR WITH CONCERNS AND RECOMMENDATIONS

- Valerie Fenwick
- Jeral Poskey

8:37 6.2 JOINT MEETING WITH THE SENIOR ADVISORY COMMITTEE

It was the consensus of the B/PAC to have a general discussion regarding safety/mobility issues during the September 28, 2016 joint meeting with the SAC that could include some discussion of the topics identified by the SAC as well as the Age-Friendly Communities Program and the Mountain View data included in the Santa Clara County Health Department's 2015 Bicycle Transportation Report.

8:45 6.3 2015-16 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN UPDATE

The Committee reviewed the Fiscal Year 2015-16 Work Plan and provided final updates on their activities.

9:00 6.4 VALLEY TRANSPORTATION AUTHORITY (VTA) BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC) UPDATE

The City's VTA BPAC representative provided updates regarding the VTA BPAC Agenda items.

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS

7.1 STAFF COMMENTS

- There were sixteen (16) bicycle-/pedestrian-related *Ask Mountain View* cases (13 resolved and 3 open) reported in the past two months.
- Staff distributed to the Committee the Police Department's bicycle-/pedestrian-related collisions and enforcement data for April to June 2016 and the Vehicle Emissions Reductions Based at School (VERBS) Program data for January to March 2016.
- The City's recruitment process for the Transportation Planner – Mobility position is currently under way.

7.2 COMMITTEE COMMENTS

A Committee member shared information regarding the Police Department's collision/enforcement data, Thursday Night Live, Council Neighborhoods Committee meeting, and several *Ask Mountain View* cases.

8. SET DATE AND TIME FOR NEXT MEETING

Wednesday, September 28, 2016 B/PAC Meeting at 6:30 p.m.

9. CALENDAR

Wednesday, October 26, 2016 B/PAC Meeting.

10. ADJOURNMENT

The meeting was adjourned at 9:22 p.m.

HK/2/PWK
915-08-31-16mn-E

**MEMORANDUM**

Community Services Department

DATE: October 26, 2016

TO: Bicycle/Pedestrian Advisory Committee

FROM: John R. Marchant, Recreation Manager
J.P. de la Montaigne, Community Services Director

SUBJECT: **One-Year Trial – Multimodal Forms of Transportation and Speed Limits on City Trails**

RECOMMENDATION

Comment on the completion of the one-year trial period allowing use of electric-assist bicycles, electric scooters, and skateboards.

BACKGROUND

On November 13, 2013, the Parks and Recreation Commission (PRC) directed staff to review the possibility of permitting zero-emission, multi-modal forms of transportation on City trails that is consistent with neighboring cities, including recommendation for a trail speed limit.

On October 8, 2014, staff presented information regarding best practices for multi-use trails and made recommendations to the PRC to review types of vehicles to permit on trails as well as implementing a 15 mph speed limit on trails. The PRC recommended a one-year trial period to permit electric bicycles, electric scooters, and skateboards. In addition, they recommended a trial period for electric skateboards, once allowed by California Vehicle Code. PRC also directed staff to return at a subsequent meeting to provide additional information regarding speed limits and enforcement.

On March 4, 2015, staff returned to the PRC to discuss the enforceability of speed limits on trails when pedestrians are present. The PRC forwarded a recommendation to City Council for a continuous 15 mph speed limit throughout the trail system and to create an educational outreach program about trail etiquette, additional signage along trails, and enforcement.

On April 29, 2015, staff presented the PRC's recommendations to the Bicycle/Pedestrian Advisory Committee (B/PAC), and staff requested the Committee's input. While no specific motions were made during the meeting, a majority of the five members supported the proposed 15 mph speed limit as well as allowing additional permitted uses, including skateboards, electric-assist bicycles, and scooters.

On June 9, 2015, staff presented to City Council the PRC's recommendations regarding changes to City Code. Council voted 7-0 to move forward with PRC's recommended changes.

The ordinance approved by Council changed Chapter 38 by adding Article IV as of August 1, 2016 to include:

- A 15 mph speed limit and in no instance shall the speed allowed be greater than is reasonable and prudent under the conditions then existing.
- The use of electric-assist bicycles and electric scooters, as defined by the California Vehicle Code, and skateboards, is permitted for a one-year trial period.
- The use of electric skateboards is permitted for a one-year trial period once defined and approved by the California Vehicle Code.

On October 13, 2016, staff presented the review of the one-year trial period for electric bicycles and scooters to the PRC. Staff also provided data on trail speeds and asked the PRC to provide recommendations to City Council.

ANALYSIS

Following direction of City Council and adoption of the ordinance, staff began working to implement the numerous objectives set to implement the new speed limit and trial period of new uses on the trail systems.

Communicating the changes to the operation of the trails was a priority. A trifold brochure was created and placed at trail heads and informational kiosks. The trifold consists of a welcome message outlining what types of uses are permitted, examples of proper trail etiquette, a Mountain View trails map, as well as information directing the public to a newly created web page and trail-specific e-mail address. The newly created web page contains trail status information, a trail visitor welcome statement, proper use etiquette, a description of new regulations, special provisions for trails, and contact information for trail-specific items. Staff also communicated with local businesses in

the North Bayshore Area, as well as user groups, to publicize the changes to City Code. Lunchtime presentations were made at Google and LinkedIn campuses where the trifold brochure was distributed electronically to employees. The Friends of Stevens Creek Trail and several cycling clubs were also contacted and provided materials to distribute to members.

In early July 2015, approximately 100, 15 mph speed limit signs began to be installed along the trails. Signage was placed in both directions of travel every few hundred feet as well as additional signage in problem areas such as around schools and tight trail sections. Along with the speed limit signage, etiquette signage was also placed on the trails beginning in August 2015. Approximately 60 etiquette signs are now located on the trail system.

The signage consists of messages and associated pictures stating:

- KEEP DOGS ON LEASH AT ALL TIMES – STAY TO THE RIGHT
- DO NOT BLOCK TRAILS WHEN IN GROUPS – STAY TO THE RIGHT
- ANNOUNCE YOURSELF WHEN PASSING – PASS ON THE LEFT
- REDUCE SPEED – USE CAUTION AROUND TURNS
- YIELD TO PEDESTRIANS

The next phase of community outreach began in October 2015 with the launch of the new Trail Ambassador Program. Staff created a brand new volunteer program that consists of training volunteers to model good behavior on the trails, help educate other trail users, and to communicate any concerns they observe on the trail systems. The initial roll-out of the program required staff to create training materials and a new web-based volunteer communication tool. This tool allows volunteers to track volunteer hours and for communication between Trail Ambassadors and staff. Each Trail Ambassador typically spends less than 10 hours a month volunteering, and a total of 30 to 60 hours is currently being recorded monthly by the group. To date, there are a total of 11 volunteer Trail Ambassadors patrolling City trails. Staff continues to publicize this volunteer opportunity and is preparing to train additional Trail Ambassadors.

In order to assist the public in understanding the speeds they are traveling, a mobile radar unit was purchased and placed on the trail system. Rangers deploy the radar unit and educate the public about trail regulations. The large Police Department radar

trailer was also placed on the trail system at the La Avenida trailhead and at the Sleeper Avenue trailhead in the fall of 2015 and the spring and summer of 2016. The radars help remind trail users of their speed, and typically lower speeds are observed when radar units are visible.

Over the past five years, staff completed annual trail counts on Stevens Creek Trail. Since 2012, the Stevens Creek Trail has seen a 96 percent increase in volume during commute times. Due to the Permanente Creek Trail becoming more popular, trail counts began in 2015. Trail count data for the Permanente Creek Trail shows an increase of nearly 13 percent within the last year alone. With increased use, conflicts continue to exist between cyclists and pedestrians on the trails, specifically during commute times and on weekends. Since the creation of the Trail-specific website and e-mail address, few comments have been received directly. A total of five comments were received and typically relate to concerns over bicyclist speeds and conflicts with pedestrians. Staff received several compliments directly from trail users when the new speed limit signs and etiquette signs were being installed. The public stated that they thought the signage would help improve both speeding cyclists and etiquette.

In addition to increased use of electric-assist bicycles for commuting purposes, some of the larger businesses in the North Bayshore currently offer the use of electric-assist bicycles to their employees for traveling from one office building to another. Staff found that a large age range of people was observed enjoying the benefits of electric-assist bicycles during the last trail survey.

Finally, staff continues to check in with the Police Department regarding the trial period, and Officers are able to respond to areas of concern as directed by staff. To date, no direct requests were made for targeted enforcement, nor were any citations for speeding written through the trial period. Should the need arise in the future, citations can be written by Officers.

ELECTRIC SKATEBOARD UPDATE

Staff has recently received communication that Assembly Bill 604 makes electric skateboards legal for use under California Vehicle Code. Staff recommends that a one-year trial period begin December 1, 2016. AB 604 defines an electronically motorized skateboard as:

- Less than 60" long and 18" wide.
- Powered by 1,000 watts or less.

- Capable to carry only one person.
- Not considered a motorized skateboard by current California Vehicle Code.

The California Vehicle Code states that the below precautions must be made:

- A helmet must be worn while operating device.
- Operator must be at least 16 years of age.
- Board must be equipped with safety equipment outlined in California Vehicle Code, which includes a braking system.
- The maximum speed cannot exceed 15 mph.
- A governing board may enact any special provisions or regulations.

In addition to the above restrictions, AB 604 also ensures a person shall not operate an electrically motorized board at a speed greater than is reasonable or prudent, having due regard for weather, visibility, pedestrian and vehicular traffic, and the surface and width of the highway, bikeway, public bicycle path, sidewalk, or trail, and in no event at a speed that endangers the safety of any person or property. While the formal one-year trial period has not started, staff has observed electric skateboard users on the trail system and has not received any specific complaints regarding their use.

NEXT STEPS

Based on input from the public and observations of staff and Rangers, it is recommended to continue allowing the use of electric-assist bicycles and electric scooters, as defined by the California Vehicle Code, and skateboards on an ongoing basis on the trail systems in the City.

Should this recommendation be approved by City Council, staff will continue efforts to build the Trail Ambassador Program by increasing participation, and trail safety events will be scheduled during the year. In addition, Community Services will be increasing trail patrol hours by Rangers through a new contract in the coming months. Additional Ranger hours will allow the use of the radar system on a more regular basis to encourage lower speeds and use of trail etiquette.

FISCAL IMPACT – None.

JM-JPdIM/CV/5/CSD
231-10-26-16M-E

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN
Fiscal Year 2016-17
(As of 9/28/16)

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Ongoing Work Items</i>			
A. Review, prioritize, and recommend bicycle and pedestrian projects for the annual TDA Article 3 funding application cycle.	Preliminary review of potential projects. VTA call for projects announcement.	Fall 2016 February 2017	
B. Provide input into the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., General Plan Mobility Chapter, Precise Plans, City Code revisions, and Zoning Ordinance bicycle parking requirements).	As required/requested.		
C. Review City roadway system and bikeway/pedestrian facilities for bicycle and pedestrian suitability and make recommendations on improvements.	Ongoing.	Ongoing	
D. Make recommendations on capital improvements to bicycle/pedestrian facilities.	Annual Capital Improvement Program (CIP) development and approval process.	Spring 2017	
E. Review private development project applications requiring General Plan, Precise Plan, and/or zoning amendments.	As directed by the City Council.		
F. Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and the disabled.	As identified by staff.		

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
G. Promote bicycle and pedestrian safety via the City website and programs.	Ongoing.	Ongoing	
H. Coordinate with City departments and advisory bodies, other jurisdictions within Santa Clara County, and transportation-related agencies (e.g., VTA, Caltrans) on pedestrian and bicycling matters.	<p>City representative attend monthly VTA BPAC meeting.</p> <p>Attend/participate in Association of Pedestrian and Bicycle Professionals (APBP) webinar events offered through the VTA (subject to B/PAC member availability).</p> <p>Explore conducting a joint meeting with one other city B/PAC (e.g., Los Altos, Palo Alto, Sunnyvale).</p> <p>Pursue coordination activities as opportunities are identified.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>TBD</p> <p>Ongoing</p>	<p>During the Council’s September 6, 2016 discussion of advisory body work plans, two Councilmembers suggested a meeting with the Sunnyvale B/PAC be scheduled first. B/PAC scheduled to discuss this meeting in 2017.</p>

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<p>I. Monitor Pedestrian Master Plan (PMP) and Bicycle Transportation Plan (BTP) performance measures, trends, and targets to assess progress in improving the City's pedestrian and bicycle environment.</p>	<p>Receive/review Police Department data on pedestrian/vehicle, bicycle/vehicle, and pedestrian/bicycle collisions.</p> <p>Receive/review Police Department data on pedestrian/bicycle safety-related vehicle enforcement activities.</p>	<p>Quarterly</p> <p>Quarterly</p>	
<p>J. Monitor performance measures, trends, and targets to assess progress in improving the number of students walking or bicycling to school.</p>	<p>Receive/review data from the Vehicle Emissions Reductions at Schools (VERBS) contractor regarding the number of students walking and bicycling to school.</p>	<p>Four times/ school year</p>	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Fiscal Year 2016-17 Work Items</i>			
<p>1. Promote and participate in events to encourage bicycling and walking (subject to B/PAC members' availability).</p>	<p>Farmers' Market.</p> <p>Walk to School Day(s).</p> <p>Arbor Day.</p> <p>Annual Spring Parade.</p> <p>Bike to School Day(s).</p> <p>Bike to Work Day.</p> <p>Thursday Night Live.</p> <p>CNC Meetings:</p> <ul style="list-style-type: none"> • Monta Loma/Farley/Rock Neighborhood. • Other neighborhoods. 	<p>Ongoing</p> <p>Fall 2016</p> <p>March 2017</p> <p>April 2017</p> <p>May 2017</p> <p>May 2017</p> <p>Summer 2017</p> <p>September 22, 2016</p> <p>TBD</p>	<p>Member Shankari participated.</p> <p>Member England participated.</p>
<p>2. Annual review of Pedestrian Master Plan (PMP) document.</p>	<p>B/PAC agenda item.</p>	<p>February 2017</p>	
<p>3. Apply for a Walk-Friendly Community (WFC) designation.</p>	<p>TBD.</p>	<p>TBD.</p>	<p>Task will be assigned to the new Transportation Planner (Mobility) position.</p>
<p>4. Complete review of Article VI of Chapter 19 of the City Code pertaining to bicycling, use of sidewalks, and allowable mobility devices on roadways and sidewalks.</p>	<p>B/PAC agenda item.</p>	<p>August 2016</p>	<p>B/PAC review complete. Proposed code revisions scheduled for Council review/action in 2017.</p>