



Public Notice

THE PERFORMING ARTS COMMITTEE
MEETING FOR

AUGUST 17, 2016

HAS BEEN

CANCELLED

THE NEXT SPECIAL
MEETING IS
SCHEDULED FOR AUGUST 31, 2016

*If you have any questions,
please call 650-903-6556.*



CITY OF MOUNTAIN VIEW

PERFORMING ARTS COMMITTEE

AGENDA

NOTICE AND AGENDA

SPECIAL MEETING - WEDNESDAY, AUGUST 31, 2016
ATRIUM CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:15 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL**—Committee members Chan, Donahue, Vice Chair Murray, and Chair Palay.

3. **MINUTES APPROVAL**

Minutes for the June 15, 2016 meeting have been delivered to Committee members and a copy posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on nonagenda items.

5. **UNFINISHED BUSINESS**

5.1 **ONE-ACT PLAY FESTIVAL SUBCOMMITTEE REPORT**

Background: The One-Act Play Festival was held on October 23, 2015. Performing Arts Committee (PAC) members have said they would like to work with the Foothill College Drama Department on the event for 2017.

Recommendation: Discuss outreach to solicit more applications and discuss broader marketing plan to support ticket sales. Review received applications.

5.2 PAC SECONDSTAGE FEE WAIVER PROGRAM

Background: At the December 11, 2013 PAC meeting, the PAC approved a SecondStage Fee Waiver Program and created a subcommittee to review any applications. The PAC provided their first fee waiver under this program at the November 10, 2015 meeting.

Recommendation: Review all currently received fee waiver applications and hear a presentational review of Upstage Theater's experience using the waiver.

5.3 TWENTY-FIFTH ANNIVERSARY FESTIVAL

Background: Staff publicly celebrated the twenty-fifth anniversary of the Mountain View Center for the Performing Arts (MVCPA) on August 6, 2016.

Recommendation: Recap the Festival.

5.4 HOME COMPANY SELECTION PROCESS

Background: At the May 18, 2016 PAC meeting, the Committee asked staff to schedule a date in September or October for a Study Session with Council for input on proposal and receive direction on proceeding, given financial implications.

Recommendation: Staff will gather PAC's input on framing questions to ask City Council in the Study Session Report.

6. NEW BUSINESS

6.1 SEPTEMBER CELEBRATION OF SERVICE

Background: Each September, the City hosts a Celebration of Service event to thank the boards, commissions, and committees for their work that year. Each year the event includes a presentation by each board, commission, and committee of their accomplishments.

Recommendation: Provide staff with a list of accomplishments to be presented at the September event. Take a group photo for the presentation and to update the PAC website.

6.2 THEATREWORKS SILICON VALLEY ANNUAL REVIEW

Background: As part of TheatreWorks Silicon Valley (TWSV) long-term Home Company contract, staff will present a summary of performance use days, sales and expenses, and open up discussion for opportunities to improve service and/or relations. TWSV will provide a report on and discuss their outreach activities for the past year.

Recommendation: Hear staff and TWSV's recap of annual reports.

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS

No action will be taken on any questions raised by the Committee at this time.

7.1 PAC REVENUE AND EXPENSE SPREADSHEET (INFORMATIONAL ITEM)

8. ADJOURNMENT

JP/7/CSD
210-08-31-16A-E



CITY OF MOUNTAIN VIEW

PERFORMING ARTS COMMITTEE

MINUTES

REGULAR MEETING - WEDNESDAY, JUNE 15, 2016
ATRIUM CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:15 P.M.

1. **CALL TO ORDER**

The meeting was called to order by Vice Chair Murray at 6:15 p.m.

2. **ROLL CALL**

Present— Committee members Chan, Donahue, and Vice Chair Murray.

Absent— Chair Palay (excused).

Staff Present— Performing Arts Manager Scott Whisler and Booking Coordinator Jenn Poret.

3. **MINUTES APPROVAL**

Motion— M/S Chan/Donahue— Carried 3-0-1; Palay absent— Minutes for the May 18, 2016 meeting were approved.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**

SPEAKING FROM THE FLOOR IN SUPPORT AND/OR WITH RECOMMENDATIONS AND CONCERNS:

- Marina Vinsley, representing Bayer Ballet, requested a fee waiver for MainStage for free performances to the community.

5. UNFINISHED BUSINESS

5.1 ONE-ACT PLAY FESTIVAL SUBCOMMITTEE REPORT

The Committee discussed the 2017 One-Act Play Festival dates and answered questions.

Motion – M/S Chan/Donahue – Carried 3-0-1; Palay absent – To reschedule the One-Act Play Festival application deadline to September 9 with October 22, 2016 and January 8, January 22, and February 1 through February 5, 2017 as the dates involved in the festival for audition, walk-through, tech, and performances.

5.2 PAC SECONDSTAGE FEE WAIVER PROGRAM

Booking Coordinator Poret reported no applications were submitted for the SecondStage Fee Waiver Program. Upstage Theater will present a recap of their experience at the next meeting.

5.3 TWENTY-FIFTH ANNIVERSARY FESTIVAL

The Twenty-Fifth Anniversary Celebration Steering Committee discussed the Twenty-Fifth Anniversary Festival, the Committee members decided who will be attending which *Thursday Night Live* events, and answered questions.

5.4 HOME COMPANY SELECTION PROCESS

Manager Whisler reported the process is moving forward, the Council study session date has not been set, and answered questions.

SPEAKING FROM THE FLOOR IN SUPPORT AND/OR WITH RECOMMENDATIONS AND CONCERNS:

- Marina Vinsley, a parent at Bayer Ballet, requested clarification on the process for the Home Company selection; how long the contract is valid; if the specifics of the types of performers is a consideration for status; what the time line is for the City budget process; and what is involved.

- Alexi Zubiria, Artistic Director, Western Ballet, stated he believed two Home Company requirements included the amount of revenue generated and the company be based in Mountain View. He stated Western Ballet wants as many people seeing their shows as possible and not the largest dollar amount from ticket sales brought in.

6. **NEW BUSINESS** – None.

7. **COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS**

7.1 **PAC REVENUE AND EXPENSE SPREADSHEET (INFORMATIONAL ITEM)**

Vice Chair Murray saw *Snow Queen* presented by Bayer Ballet in December and wondered where the credits are for the music. Both Bayer Ballet and Western Ballet made a note to adjust their programs for future performances if not already called out.

Booking Coordinator Poret checked the availability of Committee members for the next Regular Meeting, Wednesday, August 17, 2016. Without a quorum, the meeting will move to August 24 or August 31 and scheduling will be handled offline.

8. **ADJOURNMENT**

At 7:36 p.m., the Performing Arts Committee adjourned to the next Special Meeting to be held on Wednesday, August 31, 2016, at 6:15 p.m. in the Atrium Conference Room, Mountain View City Hall, 500 Castro Street.

Attest by:



Jenn Poret
Booking Coordinator

Approved by:



Daniel Palay
PAC Chair

AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to Jenn Poret at 650-903-6556.
- Interested persons may review the agenda and staff reports at the Mountain View Center for the Performing Arts beginning the Friday before each regular meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE – Reference: Americans with Disabilities Act, 1990**
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Mountain View Center for the Performing Arts office at 650-903-6565 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE**—Any writings or documents provided to a majority of the Performing Arts Committee regarding any item on this agenda will be made available for public inspection in the Center for the Performing Arts office, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the “Oral Communications” part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.

Application for The High School One-Act Play Festival

Presented by the Mountain View Center for the Performance Arts

Sponsored by Foothill College Theatre Arts Department and Mountain View Performing Arts Committee

Applicant Information:

Name of Applicant/Director: Joy Bhatta

Age: 14

School Attending: Cupertino High

Graduation Year: 2020

Contact Information:

Address:

City:

Email Address: joyb.student@gmail.com

Phone Number:

Secondary Contact Person Name/Position: _____

Email Address: _____ Phone Number: _____

Theatrical Background:

Please list previous theatrical or production experience: PYT (Peninsula Youth Theatre); Peter Pan, Stories on Stage. CTC (California Theatre Center); The Music Man Jr. HSS (Hindu Swayamsevak Sangh); Krishna, Ramayana, Dashavatara, Mahabharata. Acted (Movie Shorts); Noir, Words We Use, The Girl Who Cried Ghost. Directed (Movie Shorts)The Musician, Cat Tangle, Drawing Figure, Special Delivery. Worked Camera (Movie Shorts); Horrortropes, Staircase._

Theatrical Reference(s) (Teachers, Directors, Producers): Trevor Gutierrez – tgutierrez@cdm.org -- (408) 673 - 2833, Heidi Lubin – artloft@cdm.org -- (408) 673 - 2842, Casey Jane Satterlund, Susan Earle – susan158ctc@gmail.com -- (408) 560 - 2876, Elizabeth Smitterpit – smitterpitppl@theapero.org -- (408)209 - 7338, Ben Riveras – ben.riveras@ctc.org

Production Selection: All one-act plays will be from *Collective Dating* by V.B. Leghorn from the attached list. Full scripts are available at MountainView.gov/HSONe-Acts.

* If needed, please attach additional/supporting materials to submission email

Name of preferred One Act: Speed Dating

Second choice: The Dating Game

Rehearsal Plan (Doesn't Need Exact Dates, just # of rehearsals/rehearsal weeks needed)*: 2-3 times per week, 1 hour 30 minutes per rehearsal. Maybe 8 – 10 weeks rehearsing, but can be shortened or lengthened according to amount of time given. In all, about 24 – 30 days rehearsing.

Why Have You Selected This Play?*: I have selected Speed Dating as my first choice because is funny and witty, and the ending is really cute. It would be my pleasure to direct a short comedy play, since I specialize in directing them, and always find them the most fun choice to select when give the chance. I picked The Dating Game as my second choice because I like the message it puts across—in a funny, enjoyable way.

<u>For Official Use Only:</u>	Date Form Received: _____
Center staff comments: _____	_____
PAC/Subcommittee comments: _____	_____
Mentor Assigned: _____	_____

* If needed, please attach additional/supporting materials to submission email

PERFORMING ARTS COMMITTEE
REVENUE AND EXPENSE

Item 7.1

Date	Revenue	Expense	Net Funds
6/1/2009	\$500.00		\$1,997.91
10/1/2009		\$65.98	\$1,931.93
10/27/2009		\$152.95	\$1,778.98
11/10/2009		\$85.00	\$1,693.98
3/17/2010		\$8.96	\$1,685.02
8/6/2010	\$2,325.00		\$4,010.02
9/1/2010		\$112.48	\$3,897.54
9/22/2010		\$500.00	\$3,397.54
9/23/2010		\$200.00	\$3,197.54
9/23/2010		\$30.00	\$3,167.54
10/11/2010		\$100.00	\$3,067.54
10/11/2010		\$100.00	\$2,967.54
10/11/2010		\$751.25	\$2,216.29
10/15/2010	\$330.42		\$2,546.71
10/22/2010		\$688.17	\$1,858.54
12/10/2010		\$129.00	\$1,729.54
12/10/2010		\$385.00	\$1,344.54
1/12/2011		\$150.00	\$1,194.54
1/25/2011	\$8.48		\$1,203.02
2/10/2011		-\$18.00	\$1,221.02
7/29/2011	\$292.38		\$1,513.40
10/11/2011		\$212.66	\$1,300.74
10/24/2011		\$800.00	\$500.74
2/15/2012		\$22.34	\$478.40
6/6/2012	\$999.09		\$1,477.49
6/26/2012		\$36.00	\$1,441.49
8/30/2012		\$9.00	\$1,432.49
10/15/2013		\$800.00	\$632.49
9/25/2014		\$43.37	\$589.12
11/26/2014	\$352.84		\$941.96
10/22/2014		\$27.00	\$914.96
4/23/2015		\$32.61	\$882.35
4/28/2015		\$86.17	\$796.18
4/28/2015		\$59.92	\$736.26
4/29/2015		\$70.00	\$666.26
7/10/2015	\$1,580.66		\$2,246.92
8/31/2015		\$289.00	\$1,957.92
9/14/2015		\$108.75	\$1,849.17
10/25/2015	584.29		\$2,433.46

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√ End of FY2014-15

8/19/15: PAC authorized up to \$100 for the 2015 MVHS One Act Festival Marketing collateral