



AGENDA

REGULAR MEETING - WEDNESDAY, APRIL 27, 2016
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL** – Committee members Bruce England, Marc Roddin, Greg Unangst, Vice Chairperson Theron Tock, and Chairperson Kalyanaraman Shankari.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on nonagenda items.

4. **MINUTES APPROVAL**

Minutes for the March 30, 2016 meeting have been delivered to Committee members and copies posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

6.1 **TRANSIT CENTER MASTER PLAN UPDATE**

Overview:

The Committee will receive an update regarding the Transit Center Master Plan.

Recommendation:

Provide input regarding the Transit Center Master Plan.

6.2 POLICE DEPARTMENT DATA

Overview:

The Committee will discuss potential revisions to the bicycle-/pedestrian-related collisions data being provided to the Bicycle/Pedestrian Advisory Committee (B/PAC) and related topics.

Recommendation:

Provide direction to staff regarding potential revisions to the bicycle-/pedestrian-related collisions data.

6.3 VALLEY TRANSPORTATION AUTHORITY (VTA) BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC) UPDATE

Overview:

The Committee will receive a report from the City's VTA BPAC representative on the VTA BPAC agenda items.

Recommendation:

Comment on the VTA BPAC agenda items.

6.4 2015-16 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN UPDATE

Overview:

The Committee will review the Fiscal Year 2015-16 B/PAC Work Plan and provide updates on their recent activities.

Recommendation:

Comment on the B/PAC Work Plan.

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS

No action will be taken on any questions raised by the Committee at this time.

7.1 STAFF COMMENTS

7.2 COMMITTEE COMMENTS

8. SET DATE AND TIME FOR NEXT MEETING

Wednesday, June 29, 2016 B/PAC Meeting at 6:30 p.m.

9. CALENDAR

Wednesday, August 31, 2016 B/PAC Meeting

Wednesday, September 28, 2016 B/PAC Meeting

Wednesday, October 26, 2016 B/PAC Meeting

Wednesday, November 30, 2016 B/PAC Meeting

10. ADJOURNMENT

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AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to the Public Works Department at 650-903-6311.
- Interested persons may review the agenda and staff reports at <http://laserfiche.mountainview.gov/Weblink/Browse.aspx?startid=28815> and the Public Works Department counter beginning at 5:00 p.m. the Friday evening before each regular meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE – Reference: Americans with Disabilities Act, 1990**
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Public Works Department at 650-903-6311 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE –** Any writings or documents provided to a majority of the Bicycle/Pedestrian Advisory Committee regarding any item on this agenda will be made available for public inspection in the Public Works Department, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the “Oral Communications” part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.



DRAFT
BICYCLE/PEDESTRIAN ADVISORY
COMMITTEE

MINUTES

REGULAR MEETING - WEDNESDAY, MARCH 30, 2016
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

1. **CALL TO ORDER**

Chairperson Shankari called the meeting to order at 6:30 p.m.

2. **ROLL CALL**

Members Present: Committee members Bruce England, Marc Roddin (arrived at 6:32 p.m.), Greg Unangst, Vice Chairperson Theron Tock, and Chairperson Kalyanaraman Shankari.

Staff Members Present: Michael Fuller, Public Works Director; Jacqueline Solomon, Assistant Public Works Director; Nicole Wright, Senior Deputy City Attorney; Saul Jaeger, Police Sergeant; Linda Forsberg, Transportation and Business Manager; and Helen Kim, Transportation Planner.

Public Present: Eighteen (18) members of the public were present.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

- Roger Petersen shared concerns regarding sidewalks in Mountain View.
- John Scarboro provided updates regarding items covered at the March 2016 Environmental Planning Commission meeting.
- Valerie Fenwick suggested the Bicycle/Pedestrian Advisory Committee (B/PAC) provide input regarding the Transit Center Master Plan. The Transportation and Business Manager stated the item is scheduled for the B/PAC's April 27, 2016 meeting.
- Kathy Stiles shared updates regarding recent improvements at the intersection of Springer Road/El Monte Avenue by the City of Los Altos and

suggested Mountain View consider improvements to address speeding vehicles along the corridor as well as improvements at the intersection.

4. **MINUTES APPROVAL**

6:46 p.m. **Motion**—M/S Roddin/Unangst—Carried 5-0—Approve the minutes of the February 24, 2016 meeting.

5. **UNFINISHED BUSINESS**—None.

6. **NEW BUSINESS**

6:48 p.m. 6.1 **PRELIMINARY REVIEW OF THE FISCAL YEAR 2016-17 CAPITAL IMPROVEMENT PROGRAM**

The Committee received a presentation and provided input regarding the inclusion of bicycle/pedestrian mobility-related projects in the City's proposed Fiscal Year 2016-17 Capital Improvement Program (CIP). The Public Works Director, Assistant Public Works Director, and Sergeant Jaeger responded to Committee questions.

SPEAKING FROM THE FLOOR WITH CONCERNS, RECOMMENDATIONS, AND QUESTIONS:

- John Carpenter
- Delia Moyles
- Valerie Fenwick
- Cherie Walkowiak
- Stephen Friedman
- Kathy Stiles

Motion—M/S Shankari/Tock—Carried 5-0—Approve the El Monte Avenue/Marich Way Pedestrian Improvements for the Fiscal Year 2016-17 CIP.

Due to a potential conflict of interest, Members Roddin and Tock recused themselves from participating in the Committee's discussion and left the dais.

Motion—M/S Shankari/Unangst—Carried 3-0-2; Roddin, Tock absent—Approve for consideration in the Fiscal Year 2017-18 through 2021-22 CIP

development and approval process a project focusing on improvements to the El Monte Avenue corridor from El Camino Real to Springer Road, including traffic calming, a vehicle speed reader, and other safety measures.

Members Roddin and Tock returned to the dais.

Due to a potential conflict of interest, Member England recused himself from participating in the Committee's discussion and left the dais.

Motion—M/S Tock/Shankari—Carried 4-0-1; England absent—Approve staff's recommendation that the Whisman Station Drive and Sylvan Avenue bike lane projects be funded as part of the Bicycle Transportation Plan Bike Lanes projects proposed in the Fiscal Year 2016-17 CIP.

Member England returned to the dais.

Motion—M/S Shankari/England—Carried 5-0—Approve staff's recommendation to include the Stierlin Road Bicycle and Pedestrian Improvements Design and Stevens Creek Trail Bridge Improvement Feasibility Study projects in the Fiscal Year 2016-17 CIP.

Motion—M/S Unangst/Roddin—Carried 5-0—Approve staff's recommendation to defer consideration of the Shoreline Boulevard Interim Bus Lane and Utility Improvements Construction project until the Fiscal Year 2017-18 through 2021-22 CIP development process.

Due to a potential conflict of interest, Members Shankari and Tock recused themselves from participating in the Committee's discussion and left the dais.

Motion—M/S England/Roddin—Carried 3-0-2; Shankari, Tock absent—Approve staff's recommendation to include Improvements to California Street, Escuela Avenue, and/or Shoreline Boulevard and Shoreline Boulevard Pathway Improvements Construction projects for consideration in the Fiscal Year 2017-18 through 2021-22 CIP development process; and prioritize Fiscal Year 2017-18 Traffic Signal Upgrade funding for the intersection of Latham Street/Shoreline Boulevard/Church Street.

Members Shankari and Tock returned to the dais.

Motion—M/S Shankari/Tock—Carried 5-0—Approve staff’s recommendation to defer consideration of the Bicycle/Pedestrian Major Project Placeholder project.

8:55 p.m. 6.2 **MOUNTAIN VIEW CITY CODE CHAPTER 19, ARTICLE VI**

The Committee discussed and provided direction to staff regarding potential revisions to Article VI of Chapter 19 of the Mountain View City Code and related topics. The Senior Deputy City Attorney and Sergeant Jaeger responded to Committee questions.

SPEAKING FROM THE FLOOR WITH CONCERNS, RECOMMENDATIONS, AND QUESTIONS:

- Valerie Fenwick
- Janet LaFleur
- Roger Petersen
- John Carpenter
- Cherie Walkowiak

Based on input received from the B/PAC, staff will draft proposed revisions to Article VI and return to the Committee at a future meeting with the proposed changes.

10:30 p.m. 6.3 **BROWN ACT REQUIREMENTS**

This item was deferred to a future B/PAC meeting.

Motion—M/S Shankari/England—Carried 5-0—Approve to defer the overview of the Brown Act Requirements to a future B/PAC meeting.

10:32 p.m. 6.4 **VALLEY TRANSPORTATION AUTHORITY (VTA) BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC) UPDATE**

The City’s VTA BPAC representative provided updates regarding the VTA BPAC agenda items.

10:34 p.m. 6.5 **2015-16 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN UPDATE**

The Committee reviewed the Fiscal Year 2015-16 B/PAC Work Plan and provided updates on their recent activities.

7. **COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS**

7.1 **STAFF COMMENTS**

There were four bicycle-/pedestrian-related Ask Mountain View cases (one resolved and three open) reported for the past month.

7.2 **COMMITTEE COMMENTS**

- A Committee member shared information regarding data collection for bicycle-/pedestrian-related accidents.
- A Committee member shared information regarding the 2016 Silicon Valley Bicycle Coalition Bike Festival event.

8. **SET DATE AND TIME FOR NEXT MEETING**

Wednesday, April 27, 2016 B/PAC Meeting at 6:30 p.m.

9. **CALENDAR**

Wednesday, June 29, 2016 B/PAC Meeting.

10. **ADJOURNMENT**

The meeting was adjourned at 10:42 p.m.

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN
Fiscal Year 2015-16
(As of March 30, 2016)

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Ongoing Work Items</i>			
A. Review, prioritize, and recommend bicycle and pedestrian projects for annual TDA Article 3 funding application cycle.	Preliminary review of potential projects. VTA call for projects announcement.	Fall 2015 February 2016	Complete. Discussed at the B/PAC's November 18 meeting. Complete. Discussed at the B/PAC's February 24, 2016 meeting.
B. Provide input into the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., General Plan Mobility Chapter, Precise Plans, City Code revisions, and Zoning Ordinance bicycle parking requirements).	As required/requested.		Complete. Work Plan Item 10 – Review of Article VI of Chapter 19 of the City Code was discussed at the B/PAC's March 30, 2016 meeting.
C. Review City roadway system and bikeway/pedestrian facilities for bicycle and pedestrian suitability and make recommendations on improvements.	Ongoing	Ongoing	
D. Make recommendations on capital improvements to bicycle/pedestrian facilities.	Annual Capital Improvement Program (CIP) development and approval process.	Spring 2016	Complete. Discussed at the B/PAC's March 30, 2016 meeting.
E. Review private development project applications requiring General Plan, Precise Plan, and/or zoning amendments (Gatekeeper projects).	As directed by City Council.		

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
F. Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and the disabled.	As identified by staff.		Transit Center Master Plan update scheduled for the April 27, 2016 B/PAC meeting.
G. Promote bicycle and pedestrian safety via the City website and programs (e.g., VERBS).	Ongoing	Ongoing	
H. Coordinate with City departments and advisory bodies, other Santa Clara County jurisdictions, and transportation-related agencies (e.g., VTA, Caltrans) on pedestrian and bicycling matters.	<p>City representative attend monthly VTA BPAC meeting.</p> <p>Request/schedule a joint meeting with one other City advisory body (e.g., Senior Advisory Committee, Youth Advisory Committee, Environmental Planning Commission, or Parks and Recreation Commission) to discuss mobility-related issues.</p> <p>Attend/participate in Association of Pedestrian and Bicycle Professionals (APBP) webinar events offered through the VTA (subject to B/PAC member availability).</p>	<p>Ongoing</p> <p>October 2015</p> <p>September 2016</p> <p>Ongoing</p>	<p>Complete. Discussed at the B/PAC's October 28, 2015 meeting. Staff of the Senior Advisory Committee (SAC) has been contacted regarding the scheduling of a joint meeting.</p> <p>Conduct joint BPAC/SAC meeting.</p>
	Pursue as opportunities are identified.	Ongoing	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Fiscal Year 2015-16 Work Items</i>			
1. Continue to provide input/direction during the Bicycle Transportation Plan (BTP) update process.	Review final draft BTP (including modifications requested by the Council during its July 7 review).	September 2015	Complete. Discussed at the B/PAC's September 30 meeting.
2. Provide input on potential pedestrian improvements along Middlefield Road between the private development at 700 East Middlefield Road and the Middlefield Light Rail Station (carryover from the B/PAC's Adopted Fiscal Year 2013-14 Work Plan).	CDD request for B/PAC review/input.	TBD	
3. Promote and participate in events to encourage bicycling and walking (subject to B/PAC members' availability).	Farmers' Market Walk to School Day(s) Arbor Day Annual Spring Parade Bike to School Day(s) Bike to Work Day Thursday Night Live	Ongoing Fall 2015 March 12, 2016 April 23, 2016 May 2016 May 12, 2016 July 9, July 23, August 6, 2015, and June 16 and June 30, 2016.	Shankari participated. England and Roddin participated. England and Unangst participating. Shankari coordinating. July 9 – England, Roddin; July 23 – Unangst, Shankari; August 6 – England, Roddin. June 16 – England, Unangst. June 30 – TBD.

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
5. Monitor PMP performance measures, trends, and targets to assess improvements in the City's pedestrian environment.	<p>Update data on students walking to school.</p> <p>Update data on students receiving pedestrian safety education.</p> <p>Update data on pedestrian/vehicle and pedestrian/bicycle collisions.</p> <p>Update pedestrian safety-related vehicle enforcement measure data.</p>	<p>4 times/ school year</p> <p>4 times/ school year</p> <p>Quarterly</p> <p>Quarterly</p>	<p>Next update to be provided in April 2016.</p> <p>Next update to be provided in April 2016.</p> <p>Distributed at February B/PAC meeting.</p> <p>Distributed at February B/PAC meeting.</p>
6. After Council adoption of the BTP update, distribute final document to bicycle/pedestrian advisory bodies in Sunnyvale, Los Altos, and Palo Alto.	Distribute final document after City Council adoption.	November 2015	Complete. Provided web links to other cities in December 2015.
7. Monitor data regarding students biking to school.	Update data on students biking to school.	4 times/ school year	Next update to be provided in April 2016.
8. Develop a proposed work plan (including required staff resources, schedule, and cost estimate) for applying for a Walk-Friendly Community (WFC) designation.	B/PAC review and action on proposed work plan.	Spring 2016	Work plan can serve as the basis of a Fiscal Year 2016-17 Operating Budget or capital improvement project request.

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
9. Provide input regarding programs, events, and activities to be offered during the next 3-year VERBS program at local schools.	Safe Moves presentation to the B/PAC.	October 2015	Complete. Discussed at the B/PAC's October 28 meeting.
10. Review of Article VI of Chapter 19 of the City Code pertaining to bicycling, use of sidewalks, and allowable mobility devices on roadways and sidewalks.	Initial discussion with City Attorney's Office and Police Department staff.	March 2016	B/PAC provided input at its March 30 meeting. Proposed revisions will be presented at a future B/PAC meeting.
11. Receive report and provide input regarding the Police Department's procedure for collecting and reporting data on bicycle- and pedestrian-related collisions.	Agendize for B/PAC discussion.	October 2015	Complete. Discussed at the B/PAC's October 28 meeting. Topic will be discussed at the B/PAC's April 27 meeting.