



CITY OF MOUNTAIN VIEW

HUMAN RELATIONS COMMISSION

AGENDA

REGULAR MEETING -THURSDAY, APRIL 7, 2016
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL**—Commissioners Pamela Baird, Kevin Boer, Josette Langevine, Jim Neal, Evan Ortiz, Vice Chair Aila Malik, and Chair Lucas Ramirez.

3. **MINUTES APPROVAL**

Minutes for the March 3, 2016 meeting have been delivered to Commissioners and a copy posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Commission on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Commission from acting on nonagenda items.

5. **UNFINISHED BUSINESS**

5.1 **HUMAN RIGHTS CITY UPDATE**

- The Subcommittee will present an update.
- Guest speakers from Santa Clara University will offer perspectives and Best Practices.
- Two documents have been provided for the agenda: (1) a fact sheet on Human Rights Cities and their assessment tools; and (2) the short form of the Eugene Triple Bottom Line tool.
- The Commission will review and discuss.

Action may be taken.

**5.2 PROPOSED HUMAN RELATIONS COMMISSION (HRC)
MULTICULTURAL FESTIVAL**

- The Subcommittee will present an oral update.
- The Commission will review and discuss.

Action may be taken.

6. NEW BUSINESS

6.1 DEVELOPMENT OF THE HRC WORK PLAN FOR FISCAL YEAR 2016-17

- Staff will provide a work plan update for the Commission's discussion and consideration of projects and tasks for the next fiscal year.
- The HRC will discuss existing work plan items and additions for the next fiscal year.
- The Commission will review and discuss.

Action may be taken.

7. HRC MEETING CANCELLATION FOR MAY

- The Commission will consider cancelling the Regular Meeting scheduled for Thursday, May 5, 2016.

Action may be taken.

8. COMMISSION/STAFF COMMENTS, QUESTIONS, COMMISSION REPORTS

No action will be taken on any questions raised by the Commission at this time.

9. ADJOURNMENT

AGENDAS FOR THE HUMAN RELATIONS COMMISSION

- The specific location of each meeting is noted on the notice and agenda for each meeting, which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Commission Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to the City Manager's Office at 650-903-6301, or e-mail at: *city.mgr@mountainview.gov*.
- Interested persons may review the agenda and staff reports at the Mountain View Library (585 Franklin Street) beginning the Friday evening before each regular meeting and at the City Manager's and City Clerk's Offices, 500 Castro Street, Third Floor, beginning the Monday morning before each meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE – Reference: Americans with Disabilities Act, 1990**
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the City Manager's Office at 650-903-6301 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Commission may take action on any matter noticed herein in any manner deemed appropriate by the Commission. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE**—Any writings or documents provided to a majority of the Human Relations Commission regarding any item on this agenda will be made available for public inspection in the City Manager's Office, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Commission on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.

DRAFT



CITY OF MOUNTAIN VIEW

HUMAN RELATIONS COMMISSION

MINUTES

REGULAR MEETING - THURSDAY, MARCH 3, 2016
COUNCIL CHAMBERS AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. with Chair Ramirez presiding.

2. ROLL CALL

Present: Commissioners Pamela Baird, Kevin Boer, Josette Langevine, Jim Neal, Vice Chair Aila Malik (arrived 6:38 p.m.), and Chair Lucas Ramirez.

Absent: Commissioner Ortiz.

Staff Present: Audrey Seymour Ramberg, Assistant City Manager; Kimberly Thomas, Assistant to the City Manager; and Regina Adams, Senior Planner.

3. MINUTES APPROVAL

Minutes for the February 4, 2016 meeting were approved without modification.

4. ORAL COMMUNICATIONS FROM THE PUBLIC – None.

5. UNFINISHED BUSINESS

5.1 CIVILITY ROUNDTABLE EVENT PLANNING

Commissioner Malik, a Subcommittee member, gave an oral report on the status of the preplanning for the proposed second Civility Roundtable. The Civility Roundtable would center on handling the increasing diversity of the region. The format would be similar to prior roundtables. Commissioner Malik offered Supervisor Simitian as a potential moderator.

The Commission affirmed having enough guidance to proceed forward with a prospective May event.

6. **NEW BUSINESS**

6.1 **FUNDING RECOMMENDATIONS FOR FISCAL YEAR 2016-17 FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP FUND (HOME) CAPITAL FUNDING REQUESTS**

NOTE: Item 6.1 was considered out of agenda order

The Human Relations Commission (HRC) held a public hearing to decide how the CDBG and HOME funds will be distributed. Senior Planner Adams gave a staff report on the City Council's guidelines for use of CDBG and HOME funds, listed the eligible applicants, and provided direction for public hearing protocols. Senior Planner Adams took questions from the Commissioners. Chair Ramirez opened the floor for the applicants to speak.

Applicants—Representatives from Bill Wilson Center, Rebuilding Together Peninsula, MidPen's Fountain Apartments, and MidPen's Shorebreeze Apartments spoke for three minutes.

Motion—M/S Ramirez/Baird—Carried 4-1-1-1; Boer no, Malik recused, Ortiz absent—To recommend to City Council to approve the staff recommendation of \$50,000 for the CDBG allocation to Rebuilding Together Peninsula.

Motion—M/S Malik/Baird—Carried 5-1-1; Boer no, Ortiz absent—To recommend to City Council to approve the staff recommendation of \$205,000 for the HOME fund allocation.

Motion—M/S Malik/Langevine—Carried 4-2-1; Boer, Neal no; Ortiz absent—To recommend to City Council to approve the staff recommendation of \$50,000 for Quetzal House.

Motion—M/S Ramirez/Malik—Carried 5-1-1; Boer no, Ortiz absent—To recommend to City Council to approve the staff recommendation of \$652,000 CDBG for MidPen's Fountain Apartments.

7. **COMMISSION/STAFF COMMENTS, QUESTIONS, COMMISSION REPORTS**

Commissioners shared activities and meetings they attended over the course of the month.

8. **ADJOURNMENT**

The meeting was adjourned at 9:15 p.m.

The next meeting of the HRC is April 7, 2016.

KT/7/MGR
609-03-03-16mn-E

EXAMPLES OF CITIES USING HUMAN RIGHTS ASSESSMENT TOOLS LOCALLY

Human Rights Cities and Counties	San Francisco, CA	King County, WA	Seattle, WA	Santa Clara County, CA	Eugene, OR
Human Rights Priorities	Gender Equity Wage Gap	Racial Equality Children's Rights Affordable Housing Education	Racial Equality Social Justice	Gender Equity	Environmental Health Social Equity Economic Impacts
Source of Law	CEDAW Ordinance	Equity and Social Justice Ordinance	UDHR Resolution	CEDAW Ordinance (proposed)	UDHR Ordinance
Human Rights Assessment Tool	Gender Analysis Guidelines	Equity Impact Review Tool	Racial Equity Toolkit	Gender Analysis Guidelines	Triple Bottom Line Tool
Implementing Body	Commission on the Status of Women	Civil Rights Commission	City Department	County Government (TBD)	Human Rights Commission

DEVELOPING MOUNTAIN VIEW'S OWN HUMAN RIGHTS ASSESSMENT TOOL: As a Human Rights City, **Mountain View** can develop its own human rights assessment tool to focus on its priority areas, including: affordable housing, wage gap, and the elderly.

Triple Bottom Line Tool - short form				
Proposals: [Scoring: + Positive overall 0 Neutral overall < Negative overall]	Environmental Health: How would this proposal affect environmental health and our ability to effectively address climate change?	Economic Prosperity: How would this proposal affect the local economy and what are its costs to the community, now and over the long term? How does the proposal support responsible stewardship of public resources?	Social Equity: How would this proposal affect community relationships, effective government, social justice and overall livability? Does the proposal account for differing impacts on community members (vulnerable populations, specific neighborhoods, distinct groups, other)?	Notes: Is special leadership required? Are risks manageable? Have organizational impacts and connections been considered?
Your text goes here	+	0	<	Etc., etc.

Note: This tool is intended to support quick triple bottom line analyses and may be appropriate for preliminary studies, scoping efforts, and as a screen for highlighting and describing potential impacts. For in-depth analyses, refer to the detailed TBL tool.

HUMAN RELATIONS COMMISSION (HRC) RECOMMENDED WORK PLAN
Fiscal Year 2015-16 – Status Update for April 7, 2016

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
<i>Ongoing Work Items</i>			
Key Projects			
1-1. Participate in and provide recommendations to the City Council regarding funding allocations for the CDBG and HOME funding. <ul style="list-style-type: none"> • Commission to host presentations from CDBG-funded agencies. 	Agency presentations scheduled through the year as schedule permits. December 3, 2015 CDD provided funding cycle overview.	March 3, 2016 meeting included the public hearing.	Completed.
1-2. Sponsor/organize one to two Civility Roundtable discussions and/or other like community dialogues with the purpose to develop positive and productive community relations.	Subcommittee formed and housing theme chosen.	One held October 29, 2015. Second planned for May 18 2016.	Completed. In progress.

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
1-3. Respond to City Council referrals and/or inquiries from other City advisory boards regarding topics and issues of mutual interest.	As assigned.	None.	None.
1-4. Distribute HRC activity funding relevant to the annual budget allocation. (\$2,750)	Ongoing.	Ongoing.	\$500 designated for Multilingual Community Outreach Program (MCOP) translations.
Community Outreach and Participation			
2-1. Attend events put on by the Santa Clara County HRC, CAHRO, and other HRCs.	Regional HRC breakfast.	September 19, 2015. Ongoing.	Ongoing.
2-2. Attend, participate, and observe the Council Neighborhoods Committee meetings.	October 15— Springer/Cuesta/ Phyllis Grant Road/Sylvan (will be at Huff Elementary School 253 Martens Avenue)	One attended on October 15, 2015. April 21, 2016.	One attended and second is in April.

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
2-3. Commissioners will join a neighborhood association contact list to receive updates on neighborhood happenings.	Ongoing.	Monthly.	Ongoing.
2-4. Participate in the annual Spring Parade.	April 23, 2016.	April 23, 2016.	RSVPs in progress.
2-5. Commit to doing personal community outreach.	Ongoing.	Ongoing.	Ongoing.
Engagement			
3-1. Receive an update from the Police Department (PD) to review/ discuss PD's programs and services.	Briefing held in September.	September 3, 2015.	Completed.
3-2. Act as a resource, as needed, for human relations-related needs for any City department and community efforts.	Ongoing.	Ongoing.	Ongoing.
3-3. Receive an update from the Multilingual Community Outreach Program to review/ discuss programs and services.	As schedule permits.		

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
<i>Fiscal Year 2015-16 New Work Items</i>			
1. Conduct research on Human Rights Cities and develop options for Mountain View.	Joint meeting held.	July 7, 2015. Discussed September 5, 2015 and February 4, 2016. Continued discussion on April 7, 2016.	Proposed strategy and Work Plan to be presented to the City Council at a future date that will incorporate follow-up direction from the July 7, 2015 City Council and HRC Joint Study Session.
2. Provide a report to the City Council and City departments after a Civility Roundtable or other community dialogue that summarizes the event and outcomes.	Recaps pending.	Pending.	Pending after both roundtables are completed.
3. Develop and promote a multi-ethnic/ community event.	Evaluate opportunities to collaborate with existing community activities.	Discussed December 3, 2015 and February 4, 2016. Refinements and detailed scope to be discussed April 7, 2016.	In progress. For consideration in new FY 2016-17 Work Plan. Executive summary will be provided.