



CITY OF MOUNTAIN VIEW

**LIBRARY BOARD**

## **AGENDA**

---

---

REGULAR MEETING – MONDAY, MARCH 21, 2016  
LIBRARY COMMUNITY ROOM – 585 FRANKLIN STREET  
7:30 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL** – Trustees Sheetal Shah, Randall Stock, Vice Chair Paul Donahue, and Chair Max Beckman-Harned.

3. **MINUTES APPROVAL**

Minutes for the February 22, 2016 meeting have been delivered to Board members and copies posted on the Library bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Library Board on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Board from acting on nonagenda items.

5. **UNFINISHED BUSINESS**

5.1 **BUDGET AND BENCHMARK REPORT**

Discussion of the current budget timeline and review of the Library Board annual benchmark report.

5.2 **REMODEL UPDATE**

Latest news on the projected timeline for the Library remodel.

5.3 **COMPUTER AND NETWORK USE POLICY**

Discussion of changes to the policy and consolidation with the Internet Access Policy.

6. **NEW BUSINESS** – None.

7. **LIBRARY BOARD/STAFF COMMENTS, QUESTIONS, AND REPORTS**

No action will be taken on any questions raised by the Library Board at this time.

8. **DONATIONS**

- Bruce F. Campbell – \$125
- Friends of the Mountain View Library – \$10,000

9. **AGENDA SETTING/PLANNING**

10. **ADJOURNMENT**

TG/7/LIB  
023-03-21-16A-E

## **AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES**

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Library Board Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to Rosanne Macek at 650-903-6335.
- Interested persons may review the agenda and staff reports at the Mountain View Public Library, 585 Franklin Street, beginning the Wednesday evening before each regular meeting and at the City Manager's and City Clerk's Offices, 500 Castro Street, Third Floor, beginning the Thursday morning before each meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE—Reference: Americans with Disabilities Act, 1990**  
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Library Services Department at 650-903-6335 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE—**Any writings or documents provided to a majority of the Library Board regarding any item on this agenda will be made available for public inspection in the Mountain View Public Library, located at 585 Franklin Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

## **ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE**

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.



## CITY OF MOUNTAIN VIEW

### MEMORANDUM

#### Library Services Department

**DATE:** March 21, 2016  
**TO:** Library Board of Trustees  
**FROM:** Rosanne Macek, Library Services Director  
**SUBJECT:** **Library Report**

---

#### **5.1 BUDGET AND BENCHMARK REPORT**

The schedule for budget meetings remains the same:

March 29            Capital Equipment Program.  
April 19            Narrative budget.  
June                Final budget approval mid-June.

The narrative budget will likely be posted on the City website by April 15.

#### **5.2 REMODEL UPDATE**

Based on meetings with Public Works staff last week, here is the tentative schedule, subject to change. Funding is still to be determined.

March 29 - CIP study session with request for additional design funding.

May - Resume design meetings with architects.

June - Budget approved.

August/September - Library Board presentation.

September/October – Council presentation.

January 2017 – Complete design.

Spring 2017 – Begin construction.

### **5.3 COMPUTER AND NETWORK USE POLICY**

A separate document will be provided with suggested changes for discussion.

The current policy is

here: [http://www.mountainview.gov/depts/library/about/policies/computer\\_and\\_network\\_use.asp](http://www.mountainview.gov/depts/library/about/policies/computer_and_network_use.asp)

This older policy will be incorporated:

<http://www.mountainview.gov/civicax/filebank/blobdload.aspx?blobid=3285>

### **NEW CHILLER INSTALLATION**

Our new chiller has arrived! The back of the library was impacted with trucks and equipment Monday through Wednesday. We had to suspend Link+ deliveries and the bookmobile was parked offsite. The good news is that our new system should be operational in about a month, just in time to keep us cool in the summer!





## **TAX INFORMATION**

In preparation for tax season the Library is providing a Tax Preparation Resource page with information on where to get tax forms and other assistance. <http://www.mountainview.gov/depts/library/services/taxprepresources.asp>

## **MARCH IS MANGO MONTH**

We will be featuring an electronic database each month and March is all about Mango Languages! Mango is a fun way to learn another language. 71 languages are featured including Spanish, French, English, Japanese, Chinese, Italian, and even Pirate! Check it out at <http://connect.mangolanguages.com/mountain-view/login?u=167142>

## **BOOK MADNESS**

In honor of March Madness, the Library is celebrating Book Madness and you don't even have to be a basketball fan to participate. Just as you walk up on the 2nd floor you'll notice a display for Book Madness. Fill out one of the entry forms with the name of your favorite book and place it in the cup. Each week, we will narrow the winners from 16 to 8 to 4 to 2... and then declare a final champion.

## **SCHOOL REGISTRATION**

The Library partners with the Mountain View Whisman School District to assist our Spanish-speaking families with school registration. We open up our training room for this purpose and our Spanish-speaking librarian is available to assist. We had about 40 people attend this special program a few weeks ago.

## **UPCOMING PROGRAMS**

See the library online calendar for full details. This is just a selection of the programs happening in the next month.

March 22, 7:00pm: **Graywater Laundry to Landscape Information Session.** The Santa Clara Valley Water District provides a Graywater Laundry to Landscape rebate of \$200 per single-family residence for properly connecting a clothes washer to a graywater irrigation system. This seminar will teach you everything you need to know about the program.

March 23, 6:00pm: **Harnessing the Rain.** Discover techniques for assembling and maintaining inexpensive systems and storage methods for storing rainwater and using it as irrigation. Sponsored by the Bay Area Water Supply Conservation Agency

March 24, 6:30pm: **Coloring for Grown-ups.** Come enjoy the latest trend in stress-relief... Coloring for Adults! We will provide a wide selection of coloring sheets, pencils, and crayons.

March 26, 1:00pm: **Beginning to Code: TYNKER.** Learn to think like a programmer by starting with a visually enhanced programming language. Write code using visual blocks and create puzzles, games, animations and stories. This class is for students with no previous programming experience.

March 29, 7:00pm: **Voter Survival Guide.** This program will cover the mechanics of voting, strategies for choosing candidates and ballot propositions, and will also provide time-saving tips for voters.

April 16, noon: **Plant Exchange.** Have plants you must prune or cull? How about trading your excess with others in your neighborhood? Take home new plants for your yard and have an instant new garden.

April 16, 11:00am: **Safe Moves Bike Safety Booth.** Join Safe Moves at our Drop-in Bike Clinic from 11am-12:30pm. Games for kids and bike and helmet safety information for parents.

### **EASTER HOLIDAY**

The Library will be closed Sunday, March 27.