



CITY OF MOUNTAIN VIEW

VISUAL ARTS COMMITTEE

## AGENDA

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### NOTICE AND AGENDA

SPECIAL MEETING - WEDNESDAY, AUGUST 19, 2015  
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET  
6:00 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL** – Committee members Dina Cheyette, Melanie Demers, Nili Helman-Caspi, Carol Mellberg, Donald Whitebread, Vice Chair Jesse Cupp, and Chair Janis Zinn.

3. **MINUTES APPROVAL**

Minutes for the June 10, 2015 meeting have been delivered to Committee members and copies posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on nonagenda items.

5. **UNFINISHED BUSINESS**

5.1 **ART BOX BEAUTIFICATION PROJECT**

Discussion regarding research done by Public Works on the art box beautification process and the cost of such. Renee Munoz, Public Works Department, will be present to speak to the Committee and answer questions.

Update from staff on a new agreement for artists.

**5.2 PUBLIC ART MAP AND APPLICATIONS**

Discussion regarding the types of art to be considered for the art map/ applications and an update by staff on the current status of each.

**5.3 CALL FOR ARTIST 2015-2016 SEASON**

Update by staff on the current status of the Call for Artists.

**6. NEW BUSINESS**

**6.1 ETHICS TRAINING**

Lorrie Brewer, City Clerk, will address the Visual Arts Committee regarding ethics training.

**6.2 COMMUNITY SERVICES BUILDING REMODEL**

Jennifer Rose, Public Works Project Manager, will address the Visual Arts Committee regarding the design of the Community Services building and the possible places to place art as part of the 1% for Art Program.

**7. COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS**

No action will be taken on any questions raised by the Committee at this time.

**8. ADJOURNMENT**

Adjourn to the meeting of Wednesday, September 9, 2015, in the Atrium Conference Room, 500 Castro Street.

## AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to the Community Development Department at (650) 903-6379
- **SPECIAL NOTICE – Reference: Americans with Disabilities Act, 1990**  
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Community Development Department at (650) 903-6379 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE –**Any writings or documents provided to a majority of the Visual Arts Committee regarding any item on this agenda will be made available for public inspection in the Community Development Department, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

## ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the “Oral Communications” part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.



## MINUTES

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REGULAR MEETING - WEDNESDAY, JUNE 10, 2015  
ATRIUM CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET  
6:00 P.M.

1. **CALL TO ORDER**

Chair Janis Zinn called the meeting to order at 6:06 p.m.

2. **ROLL CALL**

**Present:** Committee members Dina Cheyette, Melanie Demers, Nili Helman-Caspi, Donald Whitebread, Vice Chair Jesse Cupp, and Chair Janis Zinn.

**Absent (Excused):** Committee member Carol Mellberg.

**Staff Present:** Alex Andrade, Economic Development Manager; and Greg Stemel, Administrative Aide.

3. **MINUTES APPROVAL**

The minutes of May 13, 2015 were distributed prior to the meeting and approved with minor clarifying edits as noted for the record.

**Motion**—M/S Zinn/Cupp—Carried 5-0-1-1; Demers not present for vote; Mellberg absent—To approve the minutes with edits.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**

Resident Katherine Suri addressed the Committee on behalf of her son, who is a sculptor, expressing his interest in displaying his art in Mountain View.

## 5. UNFINISHED BUSINESS

### 5.1 VISUAL ARTS COMMITTEE (VAC) WORK PLAN FOR FISCAL YEAR 2015-16

Staff gave a brief report of the work plan for Fiscal Year 2014-15. The Committee reviewed and finalized the work plan for Fiscal Year 2015-16, focusing on the items below:

#### Ongoing Items

1. 2015-16 Call for Artists with an Environmental Theme
2. Update and Complete the Art Map
3. Sponsor Art Programs for the Child, Teen, and Senior Centers

#### New Items

- Formalize the Private Development Art Program
- Rengstorff Community Center
- Art Box Beautification Program

**Motion** – M/S Zinn/Whitebread – Carried 6-0-1; Mellberg absent – To accept staff recommendations for the work plan for Fiscal Year 2015-16.

### 5.2 DONATED OIL PAINTING

Staff presented a painting in a new frame and plaque. The Committee decided on placement of the painting in the Center for the Performing Arts.

**Motion** – M/S Whitebread/Demers – Carried 6-0-1; Mellberg absent – To locate painting on the Second Floor next to the restrooms closest to the stairwell.

### 5.3 PUBLIC ART MAP

Staff gave an update on the status of the Art Map and Application.

#### 5.4 UPDATE ON WESTAF PURCHASE ORDER 150617

Staff gave a brief update on the current balance of the WESTAF purchase order. Staff provided a detailed summary of what funds were left for Fiscal Year 2014-15 and the opening balance for Fiscal Year 2015-16.

#### 5.5 ART BOX BEAUTIFICATION PROJECT

Staff gave a brief status update on the Art Box Program. The Committee discussed the various elements of the artist contracts and types of insurance the City may require.

### 6. NEW BUSINESS

#### 6.1 CALL FOR ARTISTS 2015

NOTE: Item 6.1 was considered out of Agenda order

Due to public attendance, Chair Zinn requested to take this item out of order.

**Motion** – M/S Zinn/Cheyette – Carried 6-0-1; Mellberg absent – To discuss Item 6.1 after Item 4.

Staff gave an update on the 2015 Call for Artists detailing the specifics below:

- The call will take place in the month of September (September 1 to September 30, 2015).
- The call will be advertised in the month of August 2015.
- The Committee will jury the call October 1 to October 27, 2015.
- The Committee will hold a Special Meeting on October 28, 2015. There will be no October 14, 2015 meeting or November 11, 2015 meeting.
- The call will be limited to the 11 Bay Area counties.
- The call will accept a maximum of 120 applications.
- The call will have an environmental theme.

- Any artist who submits to the call must supply a minimum of 5 examples of their art but a maximum of 10 examples.

**Motion** – M/S Cheyette/Cupp – Carried 6-0-1; Mellberg absent – To accept the above parameters for the 2015 Call for Artists.

## 7. COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS

Staff commented on some future agenda items for the Committee in the next fiscal year as listed below:

- Review of the Rosenberg Rules and Procedures.
- Potentially hosting a wellness walk of the downtown art for City employees.
- Potentially displaying some of the Committee members' art in a local retail building and hosting a Friday night reception.

## 8. ADJOURNMENT

The meeting was adjourned at 8:07 p.m.

NM/5/CDD

813-06-10-15mn-E



**MEMORANDUM**

City Clerk's Office

**DATE:** August 19, 2015  
**TO:** Visual Arts Committee  
**FROM:** Lorrie Brewer, City Clerk  
**SUBJECT:** AB 1234 State-Mandated Ethics Training – Enforcement Policy

On Tuesday, June 23, 2015, Council considered and approved an enforcement policy to the State-mandated ethics training required pursuant to Assembly Bill 1234 (Attachment 1).

The new enforcement policy is set forth in Council's Code of Conduct (Attachment 2), which I ask that you review. I will be attending the August 19, 2015 Visual Arts Committee meeting to respond to any questions you may have and to retrieve the signed preambles to the Code of Conduct.

Thank you for your time and anticipated cooperation in this regard.

LB/5/CLK  
430-08-19-15M-E

- Attachments: 1. [Council Report Dated June 23, 2015 – Item 4.11](#)  
2. [City Council Code of Conduct](#)