



CITY OF MOUNTAIN VIEW

VISUAL ARTS COMMITTEE

AGENDA

REGULAR MEETING - WEDNESDAY, JANUARY 14, 2015
ATRIUM CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:00 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL** – Committee members Dina Cheyette, Jesse Cupp, Melanie Demers, Carol Mellberg, Janis Zinn, Vice Chair Nili Helman-Caspi, and Chair Donald Whitebread.

3. **MINUTES APPROVAL**

Minutes for the November 12, 2014 meeting have been delivered to Committee members and copies posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on nonagenda items.

5. **UNFINISHED BUSINESS**

5.1 **CITY ART MAP ONLINE UPDATE**

6. **NEW BUSINESS**

6.1 **NOMINATIONS FOR CHAIR/VICE CHAIR**

The Visual Arts Committee (VAC) will select a new Chair and Vice Chair.

6.2 REVIEW CITY COUNCIL POLICY K-6, ACCEPTING GIFTS TO THE CITY

The VAC will review the Accepting Gifts to the City Policy with regard to any potential future gifts to the City.

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS

No action will be taken on any questions raised by the Committee at this time.

8. ADJOURNMENT

Adjourn to the meeting of Wednesday, February 11, 2015, in the Atrium Conference Room, 500 Castro Street.

NM/3/CDD
813-01-14-15A-E

AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to the Community Development Department at (650) 903-6379
- **SPECIAL NOTICE – Reference: Americans with Disabilities Act, 1990**
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Community Development Department at (650) 903-6379 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE –**Any writings or documents provided to a majority of the Visual Arts Committee regarding any item on this agenda will be made available for public inspection in the Community Development Department, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the “Oral Communications” part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.



CITY OF MOUNTAIN VIEW

VISUAL ARTS COMMITTEE

MINUTES

REGULAR MEETING – WEDNESDAY, NOVEMBER 12, 2014
ATRIUM CONFERENCE ROOM AT CITY HALL – 500 CASTRO STREET
6:00 P.M.

1. **CALL TO ORDER**

Chair Donald Whitebread called the meeting to order at 6:02 p.m.

2. **ROLL CALL**

Present: Committee members Dina Cheyette, Jesse Cupp, Melanie Demers, Carol Mellberg, Janis Zinn, Vice Chair Nili Helman-Caspi, and Chair Donald Whitebread.

Absent (Excused): None.

Staff Present: Alex Andrade, Economic Development Manager; Greg Stemel, Administrative Aide; and Kimberly Castro, Community Resources Manager.

Others Present: None.

3. **MINUTES APPROVAL**

The minutes of September 10, 2014 were distributed prior to the meeting and approved as distributed.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC** – None.

5. **UNFINISHED BUSINESS**

Review policy with regard to donation of art created by Farid (Fred) Parhad.

6. NEW BUSINESS

6.1 VETERANS MEMORIAL PROJECT UPDATE

Dedication is set for November 11, 2015—Veterans Day. Engraving will be on black granite and include 8 to 16 names. The land needs work—sinking, redo site, and repaint.

6.2 CALL FOR ARTISTS—ARTISTS SELECTION

The Committee selected the following artists to display their art in the Center for the Performing Arts for the 2015 season: Barrie Rokeach; Eric Demattos; Francesco Rosato; Peter Tonningsen and Lisa Levine; Charles Mintz; and Rita Sklar.

The following artists were selected as alternates: Johanna McCormick; Lisa Rigge; Kobby Dagan; and Briana Lyon.

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS

The Committee would like to discuss the following items at the next meeting: art for community benefit, public art map, bronze busts.

8. ADJOURNMENT

The meeting was adjourned at 7:35 p.m.

JF/7/CDD
813-11-12-14mn-E

CITY COUNCIL POLICY

SUBJECT: ACCEPTING GIFTS TO THE CITY

NO.: K-6

PURPOSE:

To establish uniform procedures for the receipt of gifts and/or donations to the City of Mountain View.

The City has been the beneficiary of many important and valuable gifts to the citizens of Mountain View. Gifts and donations have taken the form of donations of money, art, educational or other equipment, services rendered free or below cost, as well as other valuable commodities.

It is the intent of the City to continue to encourage this generosity while at the same time balancing the needs of the City. This policy is meant to emphasize the importance of gifts and donations to the City while assuring that the acceptance of gifts are consistent with City policies and do not negatively impact City resources.

POLICY:

1. For the purposes of this policy, the terms “gift” and “donation” shall be synonymous and may be defined as monetary contributions to the City or material items such as objects of art (e.g., statue, sculpture, painting) or facility fixtures/amenities (e.g., bench, fountain, tree or other flora).
2. The following criteria shall be used by the City in determining if a gift or donation will be accepted:
 - a. There are no restrictions upon the use of the donated item or funds making acceptance impractical for the City.
 - b. The City has adequate resources to maintain and/or account for the gift.
 - c. There are no existing liens or encumbrances on the gift/item.
3. The policies and procedures contained in this policy are not applicable to gifts or donations made to the Stevens Creek Trail or Mountain View Library Foundation donor recognition programs. The policies and procedures governing the acceptance of gifts and donations to the Stevens Creek Trail are the responsibility of the Friends of Stevens Creek Trail. The policies and procedures governing the

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acceptance of donations to the Mountain View Library Foundation donor recognition program are the responsibility of the Mountain View Library Foundation.

4. The City shall approve the design and placement of material gifts so that they are complementary to their surroundings.
5. Installation costs of a donated item shall be the responsibility of the donating party unless otherwise agreed to by the City prior to its acceptance.
6. Once a donated item is accepted by the City, all maintenance and upkeep costs of the item shall be the responsibility of the City.
7. Any modifications to existing or approved material gifts shall be approved by the City. All costs associated with the modifications shall be the responsibility of the requesting party.
8. Gifts accepted by the City shall become the property of the City of Mountain View. Unless a special agreement concerning the ultimate disposition of the gift is entered into at the time the gift is accepted, it is understood that the City has sole authority to determine the use, transfer, relocation, handling, or disposition of the gift.
9. Donations may be made to the City in general or to a specific City department or facility.
 - a. General donations to the City.
 - (1) The City Manager, or his/her designee, shall determine whether or not to accept general gifts offered to the City.
 - (2) At the City Manager's discretion, any offer of a gift or donation may be brought before the City Council for review and approval prior to acceptance of the gift or donation.

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- (3) The City Manager, or his/her designee, shall coordinate with the appropriate City department(s) to ensure the proper installation and maintenance of accepted material gifts.
 - b. Donors may also offer a gift to a specific City department or facility operated by a City department.
 - (1) The department head with responsibility for the department shall determine whether or not to accept the gift.
 - (2) The department head shall consult with the City Manager, as necessary, to determine if review and approval of the donation by an advisory board/commission, the City Manager, or the City Council is required prior to the acceptance of the gift or donation.
 - (3) The department head shall coordinate with the appropriate City department(s) to ensure the proper installation and maintenance of accepted material gifts.
 - c. The acceptance of all monetary donations shall be coordinated with the Finance and Administrative Services Department to ensure the proper deposit, accounting, and expenditure of donated funds.
10. Accepted donations shall be acknowledged in the form of a thank you letter from the City staff person responsible for accepting the donation and certificate signed by the Mayor suitable for framing. Donations not accepted by the City shall be declined in the form of a letter from the City staff person responsible for the decision not to accept the donation.
11. At the request of the donating party, an appropriately sized and designed recognition plaque or marker may be installed as part of the donation of an inanimate object with a monetary value (including installation costs) greater than or equal to \$1,000. Donations of animate objects (e.g., trees, flowers, or other flora) with a value at or exceeding \$1,000 may, at the request of the donating party, be recognized with a plaque, marker, or as part of a donor recognition board, as approved by the City.

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12. City staff shall periodically adjust the minimum value of donations eligible for a recognition plaque or marker to reflect inflation and/or other cost factor adjustments. 2000 shall be considered the base year for these adjustments and indexed at 100.

13. Any gift of real or personal property, entrance to events, or a gift of services that may be utilized by City officials shall comply with the gift limitations and disclosure requirements established by the Fair Political Practices Committee.

Revised: December 12, 2000, Resolution No. 16555

Effective Date: April 26, 1983

CNLPOL

K06-CP