

**BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN**  
**Fiscal Year 2014-15**

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
<b><i>Fiscal Year 2014-15 Work Items</i></b>			
1. Provide input/direction during Bicycle Transportation Plan update process.	Needs assessment.  Draft strategies and recommendations.  Draft plan.	September 2014  February 2015  June 2015	
2. Provide input on potential pedestrian improvements along Middlefield Road between the RREEF development at 700 East Middlefield Road and the Middlefield Light Rail Station (carryover from FY 2013-14 Work Plan).	CDD request for B/PAC review/ input.	TBD	
3. Promote and participate in events to encourage bicycling and walking.	Farmers' Market.  Walk to School Day(s).  Arbor Day.  Annual Spring Parade.  Bike to School Day(s).	Ongoing, based on B/PAC members' availability.  Fall 2014  March 2015  April 2015  May 2015	

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3. Promote and participate in events to encourage bicycling and walking (continued).	Bike to Work Day.  Thursday Night Live.  CNC Meetings <ul style="list-style-type: none"> <li>• Monta Loma/Farley/Rock Street Neighborhood.</li> <li>• Other neighborhoods.</li> </ul>	May 2015  Summer 2015, based on B/PAC members' availability.  October 2014  TBD	
4. Annual review of Pedestrian Master Plan (PMP) document.	B/PAC agenda item.	February 2015	
5. Monitor PMP performance measures, trends, and targets to assess improvements in the City's pedestrian environment.	Update data on students walking to school.  Update data on students receiving pedestrian safety education.  Update data on pedestrian/vehicle and pedestrian/bicycle collisions.  Update pedestrian safety-related vehicle enforcement measure data.	4 times/school year  4 times/school year  Quarterly  Quarterly	

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6. Receive report and provide input regarding the Police Department's procedure for collecting and reporting data on bicycle and pedestrian-related collisions.	TBD	TBD	
7. Receive report and provide input regarding the availability of bicycle facilities at City-sponsored events.	TBD	TBD	
<b><i>Ongoing Work Items</i></b>			
A. Review, prioritize, and recommend bicycle and pedestrian projects for annual TDA Article 3 funding application cycle.	VTA call for projects announcement.	February 2015	
B. Provide input into the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., General Plan Circulation Chapter, Precise Plans, Zoning Ordinance bicycle parking requirements).	As required/ requested.		
C. Review City roadway system and bikeway/pedestrian facilities for bicycle and pedestrian suitability and make recommendations on improvements.	Ongoing.	Ongoing.	
D. Make recommendations on capital improvements to bicycle/pedestrian facilities.	Annual Capital Improvement Program (CIP) development and approval process.	Spring 2015	

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E. Review private development project applications requiring General Plan, Precise Plan, and/or zoning amendments (Gatekeeper projects).	As directed by City Council.		
F. Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and the disabled.	As identified by staff.		
G. Promote bicycle and pedestrian safety via the City website and programs (e.g., VERBS).	Ongoing.	Ongoing.	
H. Coordinate with City departments and advisory bodies, other Santa Clara County jurisdictions, and transportation-related agencies (e.g., VTA, Caltrans) on pedestrian and bicycling matters.	City representative attend monthly VTA BPAC meeting.  Pursue as opportunities are identified.	Ongoing.  Ongoing.	